



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG18000414/jb3

10TH January 2018

The Coffee Bean and Tea Leaf (s) Pte Ltd

211 Henderson Road #06-03
Henderson Industrial Park
Singapore 159552

Dear Sirs,

**ACCIDENT INVOLVING GBC 1376U AND SLP 6769A ON 04.01.2018 ALONG/ AT
NGEE ANN POLYTECHNIC COMPOUND**

We, LKK Auto Consultants Pte Ltd has been appointed to act on the behalf of your insurer, AIG Asia Pacific Insurance Pte Ltd (AIG) to settle a THIRD PARTY claim against you for an accident which happened on the above-mentioned date and location.

Kindly proceed to lodge your GIA report within five (05) working days of receipt of this letter, giving the version of the accident amongst other things related to the accident. The GIA report can be lodged at any of AIG reporting centres. You may refer to your Certificate of Insurance for the list of the reporting centres.

If you have any information to add or any amendments to make, please contact the undersigned within five days from the date of this letter.

Please note that the standing of your insurance policy such as NCD, premium & etc would be affected.

Yours faithfully,

Joy
Claims
Tel : 6749-5792
Fax: 6741 4108
Email : joyirene@lkkauto.com

c.c. *Claims Manager*
AIG Asia Pacific Insurance Pte Ltd
(Motor Claims Dept)