

Focus Auto Pte Ltd
Business Reg. No. 201004495R
GST Reg. No. 201004495R
Tel: 6886 9097 Fax: 6481 9095
Email: focus.autopteltd@yahoo.com.sg

Date: 24/01/2018

BY E-MAIL

Your ref: GBC5624C
Our ref: SJH4475B

WITHOUT PREJUDICE

M/S AIG Asia Pacific Insurance Pte Ltd
78 Shenton Way, #07-16
Singapore 079120

Dear Sir/Madam,

ACCIDENT INVOLVING : (SJH4475B & GBC5624C) ALONG DHL AIR EXPRESS CENTRE WAREHOUSE GROUND FLOOR
DOA: 29/12/2017 TIME: 1400 HOURS

We refer to the above matter and write on behalf of PAYLESS AUTOFLEET RENTAL, the registered owner of SJH4475B in respect of the above accident.

We are instructed that the above accident was caused by your insured's negligent driving/ or management of your insured vehicle. Your insured's vehicle GBC5624C collided onto the side portion of our client's vehicle SJH4475B. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows:-

1. Cost of repair	(\$1700 + 7% GST)	\$	1,819.00
2. Loss of Rental	(10 days x \$120)	\$	1,200.00
3. LTA search		\$	7.45
4. Incidentals		\$	88.00

Total Amount: \$ 3,114.45

Enclosed are the following documents for your perusal.


- 1) Driver's driving license/ Identity card
- 2) Certificate of Insurance
- 3) GIA report
- 4) LTA Search (GBC5624C)
- 5) Original repair claim
- 6) Car Rental Agreement/ Receipt (PAYLESS - 26019)

Our company is not the authorized workshop of any of the GIA member companies and we are writing in purely for amicable sake.

The demand herein is in respect of our client's for damages pertaining to his motor vehicle and any settlement following or subsequent to this demand shall not prejudice any claim in respect of personal injuries.

Kindly acknowledge receipt of the above said documents within 7 days and your favourable reply is deeply appreciated.

Yours faithfully,



Laura



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

Our Ref: CC6/AIG18000325/Uks3

15 JANUARY 2018

STVE PTE LTD &/OR DHL EXPRESS (SINGAPORE) PTE LTD
14 BENOI ROAD
SINGAPORE 629887
ATTN: HR / MANAGEMENT

Dear Sir/Madam,

ACCIDENT INVOLVING GBC 5624C AND SJH 4475B ON 29.12.2017

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,



Zaini
Case Handler
DID: 6841 2132
FAX: 6741 4108
Email: Zaini@lkkauto.com

c.c. AIG Asia Pacific Insurance Pte Ltd
(Motor Claims Dept)

LETTER OF AUTHORIZATION

To: **FOCUS AUTO PTE LTD**
RE: **ACCIDENT INVOLVING** SJH 4475B & GBC 5624C ALONG / AT

DHL Air Express Centre Warehouse Ground Floor ON 29/12/2017

I / WE Payless Autofleet Rental NRIC NO. 53039146E

OF 50 East Coast Road #02-68 Romy Square Shopping Centre S (428769)

The owner of the motor vehicle no. SJH 4475B hereby authorize FOCUS AUTO PTE LTD to commence repairs of the said vehicle forthwith. I / We agree to assign the whole proceeds of my / our third party claim to FOCUS AUTO PTE LTD including any claim for loss of use if a vehicle had been provided by FOCUS AUTO PTE LTD during the period of repairs to my / our vehicle is applicable, my / our solicitors (To be appointed by FOCUS AUTO PTE LTD on my / our behalf) shall accept this as my / our irrevocable authority to pay the amount compensated direct to FOCUS AUTO PTE LTD after deduction of their costs a solicitor & client basis. **I / We undertake to co-operate fully with FOCUS AUTO PTE LTD and / or my / our solicitors and also with a true Motor Accident Report / Police Report until the claim to a successful conclusion including writing to court, failing which, I / We undertake to bear repair costs, rental, legal costs at any incidentals incurred.**

1. If the 3rd party claim is unsuccessful or partly successful as the case may be I / We hereby instruct and authorize FOCUS AUTO PTE LTD to claim direct from my / our insurance company on my / our vehicle immediately without and delay.
2. If for any reason my / our insurers' are not willing to settle the repair costs either in part or in whole I / We undertake to pay FOCUS AUTO PTE LTD for the incidentals cost incurred of the abovementioned motor accident claims.
3. In alternative to serial number 1 and serial number 2 above, if the 3rd party claims fails or only partly successful then I / We undertake to pay FOCUS AUTO PTE LTD for the difference in amount of the claim.
4. I / We authorize FOCUS AUTO PTE LTD to sign all discharge vouchers / indemnity forms and all necessary papers on my / our behalf in connection with the abovementioned claim.
5. I / We also authorize FOCUS AUTO PTE LTD to appoint such firm of Solicitors on my / our behalf as FOCUS AUTO PTE LTD deem fit to purpose of 3rd party / own insurance claims.
6. I / We undertake to inform FOCUS AUTO PTE LTD and / or the Solicitors appointed by FOCUS AUTO PTE LTD on my / our behalf in the event the third's party insurance company communicate with me / us directly by telephone or in writing and I / We further undertake not to accept any monies, offer or settlement from third party's insurers without first communicate with FOCUS AUTO PTE LTD.

DATED THIS 29 DAY OF 01 2018



Signature of Owner



Signature of Witness

LETTER OF AUTHORIZATION

DATE : 29/11/2018

To : _____

RE: ACCIDENT INVOLVING VEHICLE NO. SJH 447SB & GBC 5624C

DHL Air Express Centre Warehouse
ALONG Ground Floor ON 29/12/2017

I/WE Payless Autofleet Rental of (NRIC / ROC NO.) 53039146E
OF 50 East Coast Road H02-68 Romy Square Shopping Centre 3 (428769)

Owner of vehicle no. SJH 447SB in consideration of M/S FOCUS AUTO PTE LTD

Repairing my/ our vehicle SJH 447SB at my/ our instruction and hereby authorize

FOCUS AUTO PTE LTD to demand claim settle receive whatever amount settled / payable

by the Insurance Company and / or third party or to commence legal proceeding. If necessary, under
my name, for the cost of repairs, car rental and / or loss of use, etc and to their appointing Solicitor to
act for me / us in respect of the said accident / claim and all claimed and / or settled shall belong to
them absolutely

I further agree and undertake to indemnify them against the above mentioned claim cost which may
arise therewith.

Signature of Owner : _____
(Company's chop - if any)



Name of Owner : Payless Autofleet Rental
N 53039146E

Provide always that this discharge of my claim for damages relating to the damage to my vehicle shall not prejudice or affect or preclude me from making a further claim for general and special damages for my personal injuries sustained in the same accident.

RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

"We/I, **FOCUS AUTO PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$2,320.00** (Global Sum) for vehicle no. **SJH 4475B** that was damaged pursuant to the accident which occurred on **29/12/2017** (date) along **DHL AIR EXPRESS CENTRE WAREHOUSE** involving vehicle no/s **GBC 5624C**.

This is pursuant to the inspection conducted on **05/01/2018** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **PAYLESS AUTOFLEET RENTAL** ("the third party claimant") of vehicle no. **SJH 4475B** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SJH 4475B** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 29 (day) of 01 (month) 2018 (year)



cks.

Signed by appointed surveyor

Signed by "the workshop" (with chop)

Focus Auto Pte Ltd
No 1 Kaki Bukit Ave 6 Auto Bay
#02-50 Singapore 417863
Tel: 66349695

Focus Auto Pte Ltd

Business Reg. No: 201004495R

GST Reg. No: 201004495R

No 1 Kaki Bukit Ave 6 Autobay

#02-50 Singapore 417883

Date: 24/01/2018

PAYLESS AUTOFLEET RENTAL

C/O NO 1 KAKI BUKIT AVENUE 6

AUTOBAY #02-48/50

SINGAPORE 417883

MOTOR VEHICLE NO: SJH4475B HONDA FIT

REPAIR CLAIM

\$ 1,700.00

LUMP SUM

Sub- total: \$ 1,700.00

7% GST: \$ 119.00

Total: \$ 1,819.00

SINGAPORE DOLLARS:

ONE THOUSAND EIGHT HUNDRED NINETEEN
DOLLARS ONLY

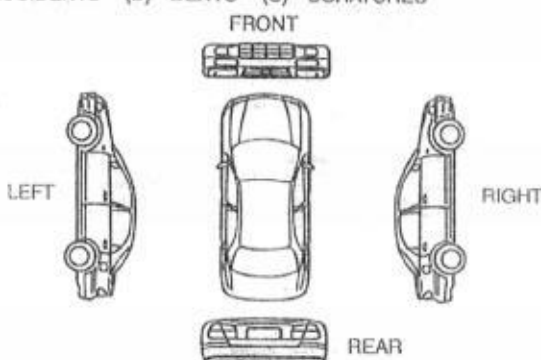
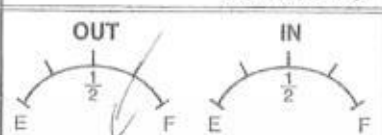
PAYLESS AUTOFLEET RENTAL (ROC No.: 53039146E)

No. 50, East Coast Road #02-68
Roxy Square Shopping Centre Singapore 428769
Rental Tel : (65) 6348 0500 (3 lines) Booking Fax : (65) 6440 1007



VEHICLE RENTAL AGREEMENT

NO. 26019

HIRER'S PARTICULAR Name: (as in I/C) <u>Foo Mei Guang, Selina</u> NRIC / PASSPORT No: <u>S1756599J</u> Address (Res): <u>BLK 424 A Yishun Ave 11</u> <u>#10-344 S 761429</u> Name & Address of Employer: _____ Occupation: _____ Driving Exp: _____ D/L No: _____ D/L Type: Local/International Pass Date: _____ Date of Birth: _____ Tel: (O) _____ (R) _____ HP / PG: <u>9455 6671</u> Email: _____		Veh No: <u>S1H4475B</u> Replace Veh No: _____ Mileage Out: _____ Mileage Out: _____ Make & Model: _____ Renting Location: _____ Auto / Manual <u>H. Fit</u> OUT: Date <u>29 Dec 17</u> Time: <u>9am</u> HIRE / PERIOD EXPIRY <u>8 Jan 2018</u>	
ADDITIONAL DRIVER'S PARTICULARS Name: (as in I/C) _____ NRIC / PASSPORT No: _____ D/L No: _____ D/L Type: Local/International Pass Date: _____ Date of Birth: _____ Occupation: _____ Driving Exp: _____		CHARGES Daily <u>10</u> @ \$ <u>120</u> <u>1200</u> 00 Weekly @ \$ _____ Monthly @ \$ _____ Hours @ \$ _____ Others @ \$ _____ CDW @ \$ _____ PAI @ \$ _____ Delivery Service _____ SUB-TOTAL \$ <u>1200</u> 00	
Refundable Deposit: _____ Cash/Nets/Cheque/VISA/MC Cards No: _____ (A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES FRONT  LEFT RIGHT REAR ACCESSORIES CHECK <input type="checkbox"/> Ashtray <input type="checkbox"/> Cig Lighter <input type="checkbox"/> S / Tyre <input type="checkbox"/> STD Tools <input type="checkbox"/> Jack <input type="checkbox"/> Hub Caps <input type="checkbox"/> Radio / Cass <input type="checkbox"/> CD/Cartridges <input type="checkbox"/> S / RIM		OUT IN  EXTENSION Collection Service _____ Misc. _____ ESTIMATED TOTAL RENTAL \$ _____ Rented out by: _____ Hirer is responsible for the first \$ <u>2500</u> excess for collision / damage to first party, (i.e.) PAYLESS AUTOFLEET RENTAL Vehicle (including windscreen) and also first \$ <u>2500</u> excess for collision / damage to third party's vehicle for each and every accident / damage. NO SMOKING, NO ILLEGAL ACTIVITIES Hirer's Signature _____ Addition Driver's Signature _____	

I/We agreed to the terms and conditions above, overleaf and that all information given in true & correct in all respect. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

* IMPORTANT

- ONLY PERSONS ABOVE 23 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY PAYLESS AUTOFLEET RENTAL.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER:
 - shall report all accidents involving the said vehicle to the Owner immediately.
 - shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner);
 - shall report to the police within 24 hours from the occurrence, the following types of accidents:-
 - injury case;
 - non-injury case involving a Government vehicle or damage to Government property;
 - non-injury case involving a foreign vehicle (to obtain their motor insurance policy, Passport No./Name of the driver, Vehicle number, Log card and Vehicle road tax information);
 - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE - THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN 'SIGNATURE OF HIRER / DRIVER' FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO PAYLESS AUTOFLEET RENTAL AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
8/01	8pm	-	JR	/	/	

PAYLESS AUTOFLEET RENTAL

(ROC No. : 53039146E)

No. 50, East Coast Road #02-68

Roxy Square Shopping Centre Singapore 428769

Rental Tel : (65) 6348 0500 (3 lines)

Booking Fax : (65) 6440 1007



www.rentcar2016.com

OFFICIAL RECEIPT

No. 10960

Received from Tan Mei Guan - Selina

Date 08 Jan 18

the sum of Dollars One thousand two hundred only

Being payment for rental of car S1H4475R from 29 Dec 17 to 8 Jan 18

☒ Cash

☐ Nets

☐ Cheque / Visa / Master

for PAYLESS AUTOFLEET RENTAL

\$

1200.00





Land Transport Authority
10 Sin Ming Drive
Singapore 575701
GST Registration No. : M4-0006529-2

Print Date/Time : 05 Jan 2018 / 09:34:36

Receipt Date/Time : 05 Jan 2018 / 09:34:36

Tax Invoice/Receipt

Receipt No. : ITNET-00000-180105-000318

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
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Result of Insurance Enquiry - GBC5624C

As at 29 Dec 2017/14:00:00

Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.

1 Insurance Enquiry - GBC5624C

Enquiry Fee

20180105093250509379

7.00 0.49 7.49

Sub-Total 7.00 0.49 7.49

Total Before Rounding 7.00 0.49 7.49

Rounding Difference 0.04

Total Amount Payable 7.45

Paid By

20180105093258733 Direct Debit: eNETS Debit
(Internet Banking) 7.45

Total 7.45

Cash Change 0.00

Tendered Amount 7.45

Excess Refundable Amount 0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.