

INS. CASE OWNER:

CC 4 / III170

24807,

ka3

LKK:

IDAC:

## ASSIGNMENT

Surveyor:

DOI:

Date / Time :

Registered in Merimen:

Pre-assign / CCU / FTE

SHD 7183T



Insured Vehicle No. :

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. : HP: 23/12/17

Make / Model :

Excess Sec II :SS

D.O.A :

Place of Accident :

Is driver the owner? ( YES / NO )

Nature of Accident :

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability :

%

Final ? Yes / No

SMB 3511 H

INSRS:  
WSP: Lower front  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

Date/ Time

SMB 3511 H - X ; SHD 7183T - X

STAGE

DATE / PIC

Non-Reporting ltr (1st):

Non-Reporting ltr (2nd):

Non-Reporting ltr (Final):

Notification ltr (if non-pickup):

Call OI:

After call ltr to OI:

Documentation Check List: Handler Typist

Notification ltr (if non-pickup)

After call ltr to OI:

Authorisation To Act:

Release Voucher:

Final Repair Bill:

Car Rental Invoice:

Towing Invoice

LTA / GIA :

Medical Bill:

PIR:

Mandate/Reject Instruction:

LOD

Payment Breakdown Form:

Post-Repair Photos:

Others:

## PRELIMINARY ADVICE

Date/Time:

Sent By:

## FINALIZATION

Date/Time:

Confirm with:

Confirm by:

Repair Cost: S\$ ( days) Reduction: % Email Call

## FINAL SETTLEMENT

Date/Time:

Confirm with

Email Call

Final Liability: % (Agreed / Assessed) BOLA S/N No. :

If NO or B 28, Ass. Lia :

Repair Cost: S\$

Loss of Rental (LOR): S\$ ( days)

Loss of Use (LOU): S\$ (\$ x days)

Loss of Income (LOI): S\$ (\$ x days)

LOR only LOR only LOR + LOU LOR + LOI [Tick only one]

GIA/LTA Search

S\$

Medical: S\$

Disbursement: S\$ (e.g. Tow/ Independent )

Legal Cost S\$

1) Claim status: Normal/Reject/Private Settle

2) Report Format:

3) Survey fee:

Total: S\$

Global Sum S\$:

## FINAL PAYMENT

Date/Time:

Confirm with:

Email Call

Payee 1: S\$

Name 1:

Payee 2: (Strike if N.A.) S\$

Name 2:

Payee 3: (Strike if N.A.) S\$

Name 3:

## Nivitha (LKK Auto)

---

**From:** Motor Claim - III <motorclaim@iii.com.sg>  
**Sent:** Wednesday, 27 December, 2017 11:30 AM  
**To:** Sharifah Nusaybah Binte Syed Jamil Binshahab; 'sur@lkkauto.com'; Catherine Chong (LKK Auto)  
**Cc:** Sundari Nagarajan - III  
**Subject:** RE: Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017  
**Attachments:** GIA Report SMB3511H.PDF

12.28pm @ 27/12/17  
vehicle Not In  
person @ Sharifah  
arrange on 28/12/17

Dear Sir / Mdm,

Please conduct a survey on TP vehicle SMB3511H and let us have your report urgently.

This claim will be handled by Ms Sundari.

\*Kindly upload this survey request email to merimen.

Thank You.

*Best Regards,*

**Gabriel Wee**

Motor Claims Dept.

**India International Insurance Pte Ltd**

64 Cecil Street | #05 IOB Building | Singapore 049711

Tel: 6347 6100, Ext - 248

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**From:** Sharifah Nusaybah Binte Syed Jamil Binshahab [mailto:sharifah@towertransit.sg]  
**Sent:** 27 December, 2017 11:11 AM  
**To:** Motor Claim - III <motorclaim@iii.com.sg>; Fleet Safety <fleetsafety@cdgtaxi.com.sg>  
**Cc:** Subramanian Kasi <Subramanian.kasi@towertransit.sg>; Wu Tzu Ying <Wu.Zy@towertransit.sg>; Kenny Tham <Kenny.Tham@towertransit.sg>  
**Subject:** RE: Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017

WITHOUT PREJUDICE

Dear Gabriel,

Please proceed to appoint LKK for the PRI.

Thank you.

Sharifah Nusaybah (Ms)  
Senior Executive, Claims

Mobile +65 9848 2243  
Office +65 6817 1747  
Email [sharifah@towertransit.sg](mailto:sharifah@towertransit.sg)



Tower Transit Singapore Pte Ltd  
21 Bulim Drive, Bulim Bus Depot, Singapore 648170  
Registration number 201419417K  
[www.towertransit.sg](http://www.towertransit.sg)



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**From:** Motor Claim - III [<mailto:motorclaim@iii.com.sg>]

**Sent:** Wednesday, 27 December, 2017 11:06 AM

**To:** Sharifah Nusaybah Binte Syed Jamil Binshahab <[sharifah@towertransit.sg](mailto:sharifah@towertransit.sg)>; Fleet Safety <[fleetsafety@cdgtaxi.com.sg](mailto:fleetsafety@cdgtaxi.com.sg)>

**Cc:** Subramanian Kasi <[Subramanian.kasi@towertransit.sg](mailto:Subramanian.kasi@towertransit.sg)>; Wu Tzu Ying <[Wu.Zy@towertransit.sg](mailto:Wu.Zy@towertransit.sg)>; Kenny Tham <[Kenny.Tham@towertransit.sg](mailto:Kenny.Tham@towertransit.sg)>

**Subject:** RE: Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017

Dear Sir / Mdm,

We acknowledge receipt of your email.

We propose using one of the following motor surveyors:

- LKK Auto Consultants Pte Ltd
- Vicom Assessment Centre Pte Ltd

Please notify us within 02 days of receipt of this letter for surveyor agreed on or if you have any objections to the above list.

*Best Regards,*

**Gabriel Wee**

Motor Claims Dept.

**India International Insurance Pte Ltd**

64 Cecil Street | #05 IOB Building | Singapore 049711

Tel: 6347 6100, Ext - 248

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**From:** Sharifah Nusaybah Binte Syed Jamil Binshahab [<mailto:sharifah@towertransit.sg>]

**Sent:** 27 December, 2017 10:57 AM

**To:** Fleet Safety <[fleetsafety@cdgtaxi.com.sg](mailto:fleetsafety@cdgtaxi.com.sg)>; Motor Claim - III <[motorclaim@iii.com.sg](mailto:motorclaim@iii.com.sg)>

**Cc:** Subramanian Kasi <[Subramanian.kasi@towertransit.sg](mailto:Subramanian.kasi@towertransit.sg)>; Wu Tzu Ying <[Wu.Zy@towertransit.sg](mailto:Wu.Zy@towertransit.sg)>; Kenny Tham <[Kenny.Tham@towertransit.sg](mailto:Kenny.Tham@towertransit.sg)>

**Subject:** Pre-Repair Inspection - Accident Involving SMB3511H & SHB7183T D.O.A: 23/12/2017



Dear Sir / Mdm,

**PRE-REPAIR INSPECTION**

**ACCIDENT INVOLVING SMB3511H & SHB7183T ON 23<sup>RD</sup> DECEMBER 2017 AT HOLLAND AVENUE AT ABOUT 1215HRS**

We are instructed by Tower Transit Singapore Pte Ltd to notify you of a road accident on **23<sup>rd</sup> December 2017** at about **1215hrs** along **Holland Avenue** involving our bus, **SMB3511H** & your insured vehicle **SHB7183T**.

As a result of this accident, our bus has been damaged. Before we proceed to repair the damaged bus, please let us know **within the next 48 hours** if you wish to conduct a pre-repair inspection of our bus. If we do not receive any reply from you within the stipulated timeline, we shall proceed to repair the bus without any further reference to you.

Please contact us to arrange for an appointment to conduct the PRI.

**Tower Transit Singapore Pte Ltd**  
**21 Bulim Drive**  
**Bulim Bus Depot**  
**Singapore 648170**

**Contact Person:** Ms Sharifah @ +65 9848 2243

Thank you.

**Sharifah Nusaybah (Ms)**

Senior Executive, Claims

**E:** [sharifah@towertransit.sg](mailto:sharifah@towertransit.sg) | **T:** +65 6817 1747 | **M:** +65 9848 2243



**Tower Transit Singapore Pte Ltd | [www.towertransit.sg](http://www.towertransit.sg)**

Registered in Singapore, Registration Number 201419417K

**Post & Registered Office** 21 Bulim Drive, Bulim Bus Depot, Singapore 648170

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India International Insurance Pte Ltd.

Registration No. 198703792-K

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Registration No. 198703792-K



## Mei Kwan (LKKAuto)

---

**From:** Sharifah Nusaybah Binte Syed Jamil Binshahab <sharifah@towertransit.sg>  
**Sent:** Friday, 19 January, 2018 11:32 AM  
**To:** Admin A  
**Subject:** FW: WITHDRAW CLAIM - Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017

Sharifah Nusaybah (Ms)  
Senior Executive, Claims

Mobile +65 9848 2243  
Office +65 6817 1747  
Email [sharifah@towertransit.sg](mailto:sharifah@towertransit.sg)



Tower Transit Singapore Pte Ltd  
21 Bulim Drive, Bulim Bus Depot, Singapore 648170  
Registration number 201419417K  
[www.towertransit.sg](http://www.towertransit.sg)



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**From:** Sharifah Nusaybah Binte Syed Jamil Binshahab  
**Sent:** Thursday, 4 January, 2018 4:57 PM  
**To:** 'Motor Claim - III' <motorclaim@iii.com.sg>; 'sur@lkkauto.com' <sur@lkkauto.com>; Catherine Chong (LKK Auto) <admin-d@lkkauto.com>; Sundari Nagarajan - III <sundari@iii.com.sg>; 'Taufikh (LKK Auto)' <taufikh@lkkauto.com>  
**Cc:** Subramanian Kasi <Subramanian.kasi@towertransit.sg>; Wu Tzu Ying <Wu.Zy@towertransit.sg>; Kenny Tham <Kenny.Tham@towertransit.sg>  
**Subject:** RE: WITHDRAW CLAIM - Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017

WITHOUT PREJUDICE

Dear Elson,

We would like to withdraw our claim against SHD7183T as there were no damages sustained on our insured vehicle.

---

**From:** Sharifah Nusaybah Binte Syed Jamil Binshahab [<mailto:sharifah@towertransit.sg>]

**Sent:** 27 December, 2017 11:11 AM

**To:** Motor Claim - III <[motorclaim@iii.com.sg](mailto:motorclaim@iii.com.sg)>; Fleet Safety <[fleetsafety@cdgtaxi.com.sg](mailto:fleetsafety@cdgtaxi.com.sg)>

**Cc:** Subramanian Kasi <[Subramanian.kasi@towertransit.sg](mailto:Subramanian.kasi@towertransit.sg)>; Wu Tzu Ying <[Wu.Zy@towertransit.sg](mailto:Wu.Zy@towertransit.sg)>; Kenny Tham <[Kenny.Tham@towertransit.sg](mailto:Kenny.Tham@towertransit.sg)>

**Subject:** RE: Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017

WITHOUT PREJUDICE

Dear Gabriel,

Please proceed to appoint LKK for the PRI.

Thank you.

Sharifah Nusaybah (Ms)

Senior Executive, Claims

Mobile +65 9848 2243

Office +65 6817 1747

Email [sharifah@towertransit.sg](mailto:sharifah@towertransit.sg)



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**Sent:** Wednesday, 27 December, 2017 11:06 AM

**To:** Sharifah Nusaybah Binte Syed Jamil Binshahab <[sharifah@towertransit.sg](mailto:sharifah@towertransit.sg)>; Fleet Safety <[fleetsafety@cdgtaxi.com.sg](mailto:fleetsafety@cdgtaxi.com.sg)>

**Cc:** Subramanian Kasi <[Subramanian.kasi@towertransit.sg](mailto:Subramanian.kasi@towertransit.sg)>; Wu Tzu Ying <[Wu.Zy@towertransit.sg](mailto:Wu.Zy@towertransit.sg)>; Kenny Tham <[Kenny.Tham@towertransit.sg](mailto:Kenny.Tham@towertransit.sg)>

**Subject:** RE: Pre-Repair Inspection - Accident Involving SMB3511H & SHD7183T D.O.A: 23/12/2017

Dear Sir / Mdm,

We acknowledge receipt of your email.





**Tower Transit Singapore Pte Ltd** | [www.towertransit.sg](http://www.towertransit.sg)  
Registered in Singapore, Registration Number 201419417K  
**Post & Registered Office** 21 Bulim Drive, Bulim Bus Depot, Singapore 648170

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