

## Letter of Demand

To : ADB Asia Pacific Insurance Pte Ltd

Re : Accident involving my vehicle no. SLM9907P and vehicle no. SLK2221N on 25/11/2017 at 1800 HRS PM/AM along Fu East Plaza Entrance

1) I/We, the owner of vehicle no. SLM9907P hereby appoint Ace Auto Solution ("the workshop") to act for me/us to recover damages sustained in the above accident from the third party driver and/or insurers. Claims are as follows :

Vehicle Repair cost / Excess	\$ 2650.00
Vehicle Rental Fee for <u>2</u> days @	
\$ <u>120</u> per day	\$ 240.00
Loss of use for _____ days @	
\$ _____ per day	\$
Loss of income for _____ days @	
\$ _____ per day	\$
Police search fee/police report fee/LTA search fees	\$ 5.35
Others	\$
Total :	\$ 2895.35

Signature of vehicle owner

Sam Kuegan ←

Name - Sam Kuegan

Address : Blk 415B, Fernvale Link,

H 11-52, Suite 712415

Tel : 96933970

Witnessed by :

Saham

## Letter of Authorisation & Indemnity

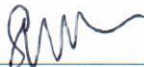
Accident Involving Vehicle no. SCM9907P and SLK 2221R On 25/11/2017

At For East Plaza Entrance

1. I/We, the owner of vehicle no. SCM9907P hereby instruct and authorize Ace Auto Solution ("the workshop") to commence repairs to the said vehicle. Pending the outcome of my/our claim against the third party, I/we forthwith pay you the sum of \$ \_\_\_\_\_ being refundable deposit of the repair to my/our said vehicle.
2. You are further authorized to appoint solicitors on my/our behalf and give the solicitors full instructions as if the appointment is made and instructions are given by me/us with respect to the conduct of my/our claim against the third party driver and/or his insurers including if necessary, to commence legal proceedings in court in my/our name against the third party.
3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
4. Upon resolving my/our claim, you are authorized to agree with my/our solicitors on the amount of their professional costs and disbursement for acting for me/us and to receive payment of the balance of the settlement sum on my/our behalf directly into your account. In the event that my/our claim or legal costs of the third party as well as the professional costs and disbursements of my/our solicitors notwithstanding that my/our solicitors were appointed by you on our behalf.
5. I/we also hereby instruct and authorise you deduct directly from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair costs and rental of substitute vehicles.
6. In the event that I/we am/are required to attend at my/our solicitors office or to attend court in connection with my/our claim, I/we shall render full co-operation.
7. In the event that my/our claim against the third party and/or his insurers is not successful or cannot be proceeded with and/or if any Judgement or settlement is not honoured or satisfied by the third party, I/we authorise you to revert the claim against my/our own insurers for the cost of repairs and any other losses recoverable under my/our policy of insurance. In this respect, I/we understand and accept that the excess amount applicable under policy of insurance shall be borne by me/us.
8. If for whatever reasons, my/our insurers reject my/our claim for indemnity for the cost of repairs and/or any other losses recoverable under the policy of insurance or make an offer to pay less than the amount claimed by you, I/we agree and undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonably incurred on my/our behalf or to pay you the difference in amount, as the case may be.
9. I/we shall keep you informed of any correspondences and/or summons that I may receive due to this action agreeing to pay or receive any monies due to this claim.

Dated this 29 day of 11 2017

Signature of vehicle owner



Name -

Sun Xueyan

Witnessed by :

Suhaimi

IC No :

S83410074

(Company stamp, if applicable)

Address :

Blk 415B, Fernvale Link,

#11-52, S'pore 742415

Tel :

9693 3970

# Authorization To Act

I, Sim Xueyan ("the third party claimant") of  
Bik 45B, Fannick Link, #11-52, S'pore 792413  
(address), owner of SLM9907P (vehicle no.) hereby  
authorize Ace Auto Solution  
("the workshop") to act for me with respect to my claim for repair  
costs and/or rental and/or loss of use ("claim") for my vehicle  
no. SLM9907P that was damaged pursuant to the accident which  
occurred on 25/11/2017 (date) along Fu/ EWA Plaza Entrance  
(location) involving  
vehicle no/s SLK 2221R  
("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to  
settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on  
a without prejudice and without admission of liability basis in so far as the  
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 29 day of 11 (month) 20 17 (year)



Signed by "the third party claimant"



Signed by "the workshop"



**Ace Auto Solution**  
Registration number : 53228991M  
23 Kaki Bukit Ave 4, #04-01 (South Wing) Singapore 415933  
**INVOICE**

To : AIG Asia Pacific Insurance Pte. Ltd  
78 SHENTON WAY  
#07-16  
SINGAPORE 079120

Vehicle No: SLM9907P  
Chasis No : W0LBE6EA3HG097453  
Engine No: B1170177HRXX0063

Invoice No: ACC-17030  
Invoice Date: 26/12/2017

DESCRIPTION		AMOUNT SGD
<u>No.</u>	<u>Description</u>	<u>Price (SGD)</u>
1	Carry out lump sum repair on accident vehicle corresponding to supply of spare parts,labour and spray painting charges	\$ 2,650.00
Grand Total:		\$ 2,650.00

Yours Faithfully,



Suhaimi  
Service Executive  
Tel: 9189 2617 Fax:6844 5185  
Email : aceautosolution@gmail.com

**E & O E**

ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO "ACE AUTO SOLUTION".  
PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE.



# TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO
SUM XUEYAN BLK 415B FERNVALE LINK #11-52 SINGAPORE 792415

DATE	INVOICE NO.
05-Dec-2017	A 36958

		VHA NO.	DUE DATE	VEH. NO.
		A 36958	05-Dec-2017	SJS 2597 M
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT	
RENTAL FROM 29 NOVEMBER 2017 TO 01 DECEMBER 2017 YOUR REF: SLM 9907 P	2	112.15	224.30	
GST @ 7%			\$15.70	
<b>TOTAL</b>			<b>\$240.00</b>	

*All cheques must be made payable to BKW Rent A Car Pte Ltd.  
Please write the vehicle and invoice number on the reserve.*





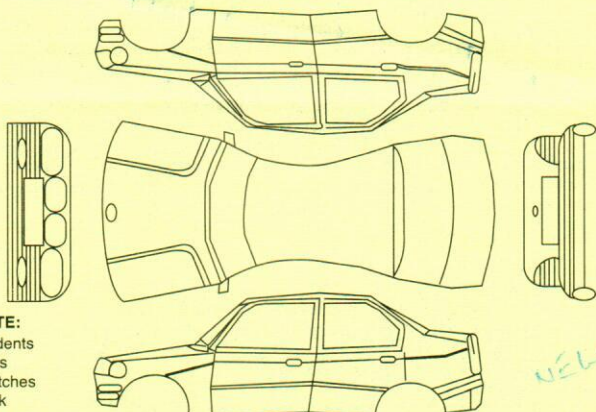
## VEHICLE HIRING AGREEMENT

### HIRER'S PARTICULARS

Name (as in I/C) SUM XUEYAN  
 NRIC/Passport No: S834100741 Date of Birth: 21-12-1983  
 Address: BUC. 415B FERNVALE Age: 33  
LINK #11-52 S( 792415 )  
 Name & Address of Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Driving Exp: \_\_\_\_\_  
 Driving Licence No: \_\_\_\_\_ Passed Date: \_\_\_\_\_  
 D/L Type: Local/Int'l/Others: \_\_\_\_\_  
 Tel(O) \_\_\_\_\_ (R) \_\_\_\_\_ HP \_\_\_\_\_

### DRIVER'S PARTICULARS

Name (as in I/C) LEONARD GOH SHIAN WEI  
 NRIC/Passport No: S77370354 Date of Birth: \_\_\_\_\_  
 Address: BUC 415B FERNVALE LINK Age: \_\_\_\_\_  
#11-52 S( 792415 )  
 Occupation: \_\_\_\_\_ Driving Exp: \_\_\_\_\_ Yrs \_\_\_\_\_  
 Driving Licence No: \_\_\_\_\_ Passed / Expiry Date: 27/7/1999  
 D/L Type: Local/Int'l/Others: \_\_\_\_\_ Contact No: \_\_\_\_\_



Hirer's Own Vehicle No: SLH9907P Replace Veh No: \_\_\_\_\_  
 Loan Vehicle No: SS52597M VR No: \_\_\_\_\_  
 Make & Model: T. VIOS Auto/Manual Group: \_\_\_\_\_  
 CHARGES : \$ cts  
 Daily 02 day @\$ 120 Per day 240 ✓  
 Weekly/Monthly week @\$ Per week/Monthly \_\_\_\_\_  
 Others \_\_\_\_\_  
 CDW/PAI @\$ Per day/Monthly \_\_\_\_\_  
 Delivery/Collection Svc \_\_\_\_\_  
 GST \_\_\_\_\_  
 OR No: (A) SUB-TOTAL 240 ✓  
 Petrol Level & Surchage OUT IN E 1/4 1/2 3/4 F  
 First \_\_\_\_\_ km FREE per day GST \_\_\_\_\_  
 Excess mileage is chargeable at \_\_\_\_\_ cents per km TOTAL CHARGES \_\_\_\_\_

Security Deposit : \$ \_\_\_\_\_ Bank: \_\_\_\_\_  
 CASH/NETS/VISA/MC/AMEX/CHK No: \_\_\_\_\_  
 Expiry Date: \_\_\_\_\_ Card ID No: \_\_\_\_\_  
 Name as in Card: \_\_\_\_\_

NON WAIVER EXCESS (Subject to GST): \$ 2000/-  
**ACCESSORIES CHECK**  
☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge  
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature : \_\_\_\_\_ Additional Driver's Signature : \_\_\_\_\_  
**SINGAPORE Use Only**

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given by BKW Rent A Car Pte Ltd in connection with this agreement is true.

### IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 65 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$5 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with it's use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$200 - \$400.
  - The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$50.00 per trip.
  - In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
  - The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
  - All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
  - I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
<u>29/11/11</u>	<u>1330</u>	<u>214045</u>	<u>[Signature]</u>	

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
<u>1/12/11</u>	<u>1530</u>	<u>214335</u>	<u>[Signature]</u>	

Hirer's/Driver Signature





Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 28 Nov 2017 / 16:32:28

Receipt Date/Time : 28 Nov 2017 / 16:32:28

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-171128-001579

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
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Result of Insurance Enquiry - SLK2221R

As at 25 Nov 2017/18:50:00

Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.

1 Insurance Enquiry - SLK2221R

Enquiry Fee

20171128163146155712

5.00 0.35 5.35

**Sub-Total** 5.00 0.35 5.35

**Total Before Rounding** 5.00 0.35 5.35

**Rounding Difference** 0.00

**Total Amount Payable** 5.35

Paid By

20171128163153568 Direct Debit: eNETS  
Debit (Internet Banking) 5.35

Total 5.35

Cash Change 0.00

Tendered Amount 5.35

Excess Refundable Amount 0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.