

INS. CASE OWNER:

CC 4/EQ1170 22386, ka3

LKK:  
IDAC:

## ASSIGNMENT

Survivor:

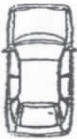
DOI:

Date / Time:

23/11/17

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No.:

Name of Insured:

Insured Tel No.:

HP:

Excess Sec II :SS

D.O.A.:

Is driver the owner?

( YES / NO )

Nature of Accident:

If NO, Driver Name / Age:

Driver Tel No.:

Claim No.:

Policy No.:

Make / Model:

Place of Accident:

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability:

%

Final ? Yes / No

Lee Yung Xiang, Alex  
90075770

(V/L: YES / NO)

SPR 1763K



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:

Date/ Time		STAGE	DATE / PIC
18/12 2am	SPR 1763K. X; Ym 6999P. X	Non-Reporting ltr (1st):	
23/11/17	ONE.	Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
	* CCTV received from UHML / sent to EQ.	Notification ltr (if non-pickup):	
		Call OI:	702012018
		After call ltr to OI:	
02012018 @ 2.29pm	Spoke to OI PIC (Mr Tan). Confirmed accident details and OI reversed and collided with TP. OI will send any additional photos via email. Informed got TP claim, aware of NCO issues and agreed to settle. Send letter to OI.	Documentation Check List	Handler Typist
		Notification ltr (if non-pickup)	
		After call ltr to OI:	
		Authorisation To Act:	
		Release Voucher:	
		Final Repair Bill:	
08-02-17	to cancel file. No survey done.	Car Rental Invoice:	
		Towing Invoice	
		LTA / GIA :	
		Medical Bill:	
		PIR:	
		Mandate/Reject Instruction:	
		LOD	
		Payment Breakdown Form:	
		Post-Repair Photos:	
		Others:	

<b>PRELIMINARY ADVICE</b>		Date/Time:	Sent By:
<b>FINALIZATION</b>		Date/Time:	Confirm with:
Repair Cost:	S\$	( days) Reduction:	%
<b>FINAL SETTLEMENT</b>		Date/Time:	Confirm with:
Final Liability:	% 100 -	(Agreed / Assessed) BOLA S/N No.:	DIU.
Repair Cost:	S\$		
Loss of Rental (LOR):	S\$	( days)	
Loss of Use (LOU):	S\$	(\$ x days)	
Loss of Income (LOI):	S\$	(\$ x days)	
LOR only <input type="checkbox"/> LOU only <input type="checkbox"/>	LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/>	[Tick only one]	
GIA/LTA Search	S\$		
Medical:	S\$		
Disbursement:	S\$	(e.g. Tow/ Independent )	
Legal Cost	S\$		
<b>Total:</b>	S\$	<b>Global Sum S\$:</b>	
<b>FINAL PAYMENT</b>		Date/Time:	Confirm with:
Payee 1:	S\$	Name 1:	
Payee 2: (Strike if N.A.)	S\$	Name 2:	
Payee 3: (Strike if N.A.)	S\$	Name 3:	

## Catherine Chong (LKK Auto)

---

**From:** Shu Pei (LKKAuto) <shupeil@lkkauto.com>  
**Sent:** Tuesday, 21 November, 2017 5:37 PM  
**To:** assignments  
**Subject:** FW: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)  
**Attachments:** 21112017154208.pdf

Best Regards,

Shu Pei | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366-0055 | email: [shupeil@lkkauto.com](mailto:shupeil@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

22.11.2017 @ 938am

Jenny veh not in

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**From:** Bazlin Ahmad [mailto:[bazlin.ahmad@eqinsurance.com.sg](mailto:bazlin.ahmad@eqinsurance.com.sg)]  
**Sent:** Tuesday, 21 November, 2017 5:34 PM  
**To:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** FW: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

Dear LKK

Please find below email and attachment, kindly proceed.  
Our insured has yet lodge GIA report. We will follow up with our insured.

Thank You.

Regards,

**Bazlin Ahmad**

Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110

did 65 6496 9881 | tel 65 6223 9433 ext 881 | fax 65 6223 4190

[www.eqinsurance.com.sg](http://www.eqinsurance.com.sg)



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---

**From:** Jenny Lim [mailto:[jenny.lim@laihuat.com.sg](mailto:jenny.lim@laihuat.com.sg)]  
**Sent:** Tuesday, November 21, 2017 5:27 PM  
**To:** Bazlin Ahmad  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

Dear Bazlin Ahmad

Please arrange LKK to survey.

Please can you advise officer-in-charge and confirm whether liability is in our client's favour?

Thank you.

Kind regards.

Jenny Lim  
for LAI HUAT (MENG KEE) MOTOR PTE LTD  
160 Sin Ming Drive  
#04-01, #04-02 & #07-03  
Sin Ming Autocity  
Singapore 575722  
Tel: 64538110  
Fax: 64596267

---

**From:** Bazlin Ahmad [<mailto:bazlin.ahmad@eqinsurance.com.sg>]

**Sent:** Tuesday, 21 November, 2017 5:23 PM

**To:** [jenny.lim@laihuat.com.sg](mailto:jenny.lim@laihuat.com.sg)

**Cc:** Elaine Cheong

**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

**Without Prejudice**

Dear Sir,

We refer to your Notice of Accident of even date.

We shall be appointing our surveyor to attend to the pre-repair survey of your client's vehicle.

Below is a list of motor surveyors in our panel. Please revert within 2 working days if you agree or have any objections to the appointment of any of the motor surveyors. If we do not hear from you, you are deemed to have agreed to the appointment of any of the motor surveyors listed by us. Alternatively, please specify one or more of our proposed motor surveyors to the said assignment.

<b>1) AJAX Inspection Services Pte Ltd</b>  Tel: 6255 0808  Fax: 6849 9155  Contact person : Joey/Joseh	<b>2) Automobile Inspection Services Pte Ltd</b>  Tel: 6286 0155 Fax: 6284 1539 Contact Person: Sophia
<b>3) LBS Automotive Appraisal Pte Ltd</b> <b>L.B.S. Auto Consultants Pte Ltd</b>  Tel: 6281 6690 / 62832866 Fax: 6281 8748	<b>4) Priority Services</b>  Tel: 62934822  Fax: 62963283  Contact Person: Sharon Kho



Contact Person: Amy/ Grace	
<b>5) RT Appraisal Pte Ltd</b> Tel: 67486076 Fax: 67480361 Contact Person: Ricky Teng	<b>6) LKK Auto Consultants Pte Ltd</b> Tel: 6256-3561 Fax: 6741-4108
<b>7) Kelvin Automotive Appraising Services</b> Tel: 81825263 Fax: 67461148 Contact Person: Kelvin	<b>8) Automotive Appraiser &amp; Surveying Services</b> Tel: 96623655 Fax: 67655662 Contact Person: Mr Chee
<b>9) JP Knights Pte Ltd</b> Tel: 63450068 Fax: 63445328 Contact Person: Edna Lee	

If you object to all the motor surveyors as proposed by us, please provide a list of at least 10 motor surveyors whom you consider as suitable to appoint for our consideration. We shall revert to you within 2 working days.

Meanwhile, we reserve our rights on Post-Repair Inspection, kindly contact us or our appointed surveyor before you return your client's vehicle to him/her.

Thank You.

Regards,

**Bazlin Ahmad**  
Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110  
 did 65 6496 9881 | tel 65 6223 9433 ext 881 | fax 65 6223 4190  
[www.eqinsurance.com.sg](http://www.eqinsurance.com.sg)

 A Member of Citystate



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**From:** Jenny Lim [<mailto:jenny.lim@laihuat.com.sg>]

**Sent:** Tuesday, November 21, 2017 3:46 PM

**To:** Elaine Cheong

**Subject:** Third Party Claim - Your Ref: YM 6999P / Our Ref: SFR 1263K (Date of Accident: 20.11.2017)

Dear Elaine

We refer to the above matter.

Please can you arrange for survey of our client's vehicle and confirm whether liability is in our client's favour?

Supporting document is enclosed for your reference.

Thank you.

Kind regards.

Jenny Lim  
for LAI HUAT (MENG KEE) MOTOR PTE LTD  
160 Sin Ming Drive  
#04-01, #04-02 & #07-03  
Sin Ming Autocity  
Singapore 575722  
Tel: 64538110  
Fax: 64596267

## Mei Kwan (LKKAUTO)

---

**From:** Bazlin Ahmad <bazlin.ahmad@eqinsurance.com.sg>  
**Sent:** Monday, 18 December, 2017 8:48 AM  
**To:** Mei Kwan (LKKAUTO)  
**Cc:** Zaini (LKK Auto); Hsiao Tong (LKKAUTO); Admin A  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)  
**Attachments:** YM6999P 20.11.2017.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed  
**Categories:** HMK

Dear Mei Kwan

Our insured has reported.  
Please find attached.

Thank You.

Regards,

**Lynn Ahmad**  
Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110  
did 65 6496 9881 | tel 65 6223 9433 ext 881 | fax 65 6223 4190  
[www.eqinsurance.com.sg](http://www.eqinsurance.com.sg)



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---

**From:** Mei Kwan (LKKAUTO) [mailto:Meikwan@lkkauto.com]  
**Sent:** Monday, December 18, 2017 8:00 AM  
**To:** Bazlin Ahmad  
**Cc:** Zaini (LKK Auto); Hsiao Tong (LKKAUTO); Admin A  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

Dear Lynn,

We refer to the above matter.

Kindly advise whether insured has reported. If so, kindly let us have a copy of insured's accident report for our necessary action.

Thank you.

Best Regards,



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---

**From:** Jenny Lim [<mailto:jenny.lim@laihuat.com.sg>]  
**Sent:** Tuesday, November 21, 2017 5:27 PM  
**To:** Bazlin Ahmad  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

Dear Bazlin Ahmad

Please arrange LKK to survey.

Please can you advise officer-in-charge and confirm whether liability is in our client's favour?

Thank you.

Kind regards.

Jenny Lim  
for LAI HUAT (MENG KEE) MOTOR PTE LTD  
160 Sin Ming Drive  
#04-01, #04-02 & #07-03  
Sin Ming Autocity  
Singapore 575722  
Tel: 64538110  
Fax: 64596267

---

**From:** Bazlin Ahmad [<mailto:bazlin.ahmad@eqinsurance.com.sg>]  
**Sent:** Tuesday, 21 November, 2017 5:23 PM  
**To:** [jenny.lim@laihuat.com.sg](mailto:jenny.lim@laihuat.com.sg)  
**Cc:** Elaine Cheong  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

**Without Prejudice**

Dear Sir,

We refer to your Notice of Accident of even date.

We shall be appointing our surveyor to attend to the pre-repair survey of your client's vehicle.

Below is a list of motor surveyors in our panel. Please revert within 2 working days if you agree or have any objections to the appointment of any of the motor surveyors. If we do not hear from you, you are deemed to have agreed to the appointment of any of the motor surveyors listed by us. Alternatively, please specify one or more of our proposed motor surveyors to the said assignment.

<b>1) AJAX Inspection Services Pte Ltd</b>	<b>2) Automobile Inspection Services Pte Ltd</b> Tel: 6286 0155
--	--



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110

did 65 6496 9881 | tel 65 6223 9433 ext 881 | fax 65 6223 4190

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A Member of Citystate



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---

**From:** Jenny Lim [<mailto:jenny.lim@laihuat.com.sg>]

**Sent:** Tuesday, November 21, 2017 3:46 PM

**To:** Elaine Cheong

**Subject:** Third Party Claim - Your Ref: YM 6999P / Our Ref: SFR 1263K (Date of Accident: 20.11.2017)

Dear Elaine

We refer to the above matter.

Please can you arrange for survey of our client's vehicle and confirm whether liability is in our client's favour?

Supporting document is enclosed for your reference.

Thank you.

Kind regards.

Jenny Lim  
for LAI HUAT (MENG KEE) MOTOR PTE LTD  
160 Sin Ming Drive  
#04-01, #04-02 & #07-03  
Sin Ming Autocity  
Singapore 575722  
Tel: 64538110  
Fax: 64596267



## Status of Driving Licence

### QUALIFIED DRIVING LICENCE

<b>Qualified Driving Licence No. :</b>	S8818162Z
<b>Status of Qualified Driving Licence :</b>	Valid
<b>Class of Qualified Driving Licence :</b>	3,4,5
<b>Expiry Date :</b>	Valid for life unless revoked, suspended or disqualified.

### PROVISIONAL DRIVING LICENCE

<b>Provisional Driving Licence No. :</b>	S8818162Z
<b>Status of Provisional Driving Licence :</b>	Valid
<b>Class of Provisional Driving Licence :</b>	5
<b>Expiry Date :</b>	11/01/2018

The above information is accurate as at 18/12/2017 12:01 AM.



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

Our Ref: CC4/EQI17022386/ka3

05 JANUARY 2018

**AM M&P SERVICES PTE LTD**  
448 PASIR RIS DRIVE 6  
#04-142  
SINGAPORE 510448  
ATTN: HR / MANAGEMENT

Dear Sir/Madam,

**ACCIDENT INVOLVING YM 6999P AND SFR 1263K ON 20.11.2017**

We refer to the above accident where we are acting for EQ INSURANCE COMPANY LIMITED to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,



Zaini  
Case Handler  
DD: 6841 2132  
FAX: 6741 4108  
Email: [Zaini@lkkauto.com](mailto:Zaini@lkkauto.com)

c.c. *EQ INSURANCE COMPANY LIMITED*  
(Motor Claims Dept)

## Zaini (LKK Auto)

---

**From:** Zaini (LKK Auto)  
**Sent:** Thursday, 8 February 2018 2:18 PM  
**To:** Bazlin Ahmad  
**Cc:** Hsiao Tong (LKKAuto); Mei Kwan (LKKAuto)  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017) \*\*\* LKK REF: CC4/EQ17022386/ka3

### WITHOUT PREJUDICE

Dear Lynn,

We refer to your email dated on 5 February 2018.

We have confirmed that there is no survey done on SFR1263K (TP vehicle).

As such, we will close the file on our end with no survey bill to your good office.

Thank you.

Best Regards,

**Zaini Kusaini** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: 6841-2132 | email: [Zaini@lkkauto.com](mailto:Zaini@lkkauto.com) | fax: 6741-4108

Blk 51, PayaUbi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Mei Kwan (LKKAuto)  
**Sent:** Tuesday, 6 February 2018 8:29 AM  
**To:** Bazlin Ahmad <[bazlin.ahmad@eqinsurance.com.sg](mailto:bazlin.ahmad@eqinsurance.com.sg)>; Zaini (LKK Auto) <[Zaini@lkkauto.com](mailto:Zaini@lkkauto.com)>  
**Cc:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017) \*\*\* LKK REF: CC4/EQ17022386/ka3

Dear Lynn,

We refer to your below email and the contents were duly noted.

By copy to Zaini.

Kindly assist.

*To check availability of the case handler, you may contact the undersigned.*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Bazlin Ahmad [<mailto:bazlin.ahmad@eqinsurance.com.sg>]

**Sent:** Monday, 5 February, 2018 4:40 PM

**To:** Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>

**Cc:** Zaini (LKK Auto) <Zaini@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>; Admin A <admin-a@lkkauto.com>

**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

Dear Mei Kwan

Kindly forward us your invoice.

We have settled SFR1263K Subrogation claim

Thank You.

Regards,  
**Lynn Ahmad**  
Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110

did 65 6496 9881 | tel 65 6223 9433 ext 881 | fax 65 6223 4190

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---

**From:** Bazlin Ahmad

**Sent:** Monday, December 18, 2017 8:50 AM

**To:** 'Mei Kwan (LKKAuto)'

**Cc:** Zaini (LKK Auto); Hsiao Tong (LKKAuto); Admin A

**Subject:** RE: Third Party Claim - EQ Ref: YM6999P / Our Ref: SFR1263K (Date of Accident: 20.11.2017)

Dear Mei Kwan

Our insured has reported.

Please find attached.

Thank You.

Regards,

**Lynn Ahmad**  
Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower Block MND Complex Singapore 069110

did 65 6496 9881 | tel 65 6223 9433 ext 881 | fax 65 6223 4190

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