

INS. CASE OWNER:

CC 3 /AIG1702

LKK:
IDAC:

Surveyor:

DOI:

Date / Time :

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No. : _____

Name of Insured : _____

Insured Tel No. : HP:

Excess Sec II :S\$ D.O.A :

Is driver the owner? (YES / NO) Nature of Accident

If **NO**, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO : TP GIA REPORT: YES / NO

Insured Liability :	%	Final ? Yes / No
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SHA 2487R



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time		STAGE	DATE / PIC	
SHIA 2E87R - ns/mc1301391/m2rbcx dm = 9/6/14 SPA 9006B - X		Non-Reporting ltr (1st):		
		Non-Reporting ltr (2nd):		
		Non-Reporting ltr (Final):		
		Notification ltr (if non-pickup):		
		Call OI:		
		After call ltr to OI:		
		Documentation Check List:	Handler	Typist
		Notification ltr (if non-pickup)	☐	☐
		After call ltr to OI:	☐	☐
		Authorisation To Act:	☐	☐
		Release Voucher:	☐	☐
		Final Repair Bill:	☐	☐
		Car Rental Invoice:	☐	☐
		Towing Invoice	☐	☐
		LTA / GIA :	☐	☐
		Medical Bill:	☐	☐
		PIR:	☐	☐
		Mandate/Reject Instruction:	☐	☐
		LOD	☐	☐
		Payment Breakdown Form:		
		Post-Repair Photos:	☐	☐
		Others:	☐	☐
	PRELIMINARY ADVICE Date/Time:		Sent By:	

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost:	S\$ (days)	Reduction: %	Email Call
FINAL SETTLEMENT	Date/Time:	Confirm with:	Email Call
Final Liability:	% (Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :	
Repair Cost:	S\$		
Loss of Rental (LOR):	S\$ (days)		
Loss of Use (LOU):	S\$ (\$ x days)		
Loss of Income (LOI):	S\$ (\$ x days)		
LOR only ☐ LOU only ☐	☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GLA/LTA Search	S\$		
Medical:	S\$	1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$ (e.g. Tow/ Independent)	2) Report Format:	
Legal Cost	S\$	3) Survey fee:	
Total:	S\$	Global Sum S\$:	
FINAL PAYMENT	Date/Time:	Confirm with:	Email Call
Payee 1:	S\$	Name 1:	
Payee 2: (Strike if N.A.)	S\$	Name 2:	
Payee 3: (Strike if N.A.)	S\$	Name 3:	

member of COMFORTDELGRO

Date/Time: 17.11.2017 11:28

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Job: IN ARC Repair TP(CLSO)1

JOB CARD Sales Order:

JC NO.305090322

Customer Name: COMFORT TRANSPORTATION PTE LTD
Customer No: 7010045
Customer Address: 383 SIN MING DRIVE
Singapore SINGAPORE 575717
Customer Phone: 65508755
(R) (O)
(P)

REGN NO:	SHA2487R	MILEAGE
MAKE:	HYUNDAI	FUEL
MODEL:	SONATA	E.....1/2.....F
YR OF MANU:	30.06.2011	DATE/TIME IN
CHASSIS CODE:	KMHET41VMB813238	17.11.2017 08:55
		TARGET DATE
		COMPLETION DATE/TIME:

Job Card No.

JOB DESCRIPTION

Accident Date: 16.11.2017
Nature: 3P 16.11.17

/NO LABOR CODE DESCRIPTION

Worked & Passed Out By:

SERVICE ADVISOR

CUSTOMER'S SIGNATURE

Confirmation Slip

Exit Pass

No.: SHA2487R JU AIG LKK

Vehicle No.: SHA2487R

Signature of Service Advisor

Signature/Date

Name of Service Advisor

Date

Returned to Service Reception upon collection

To be kept by Security Guard