



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

7<sup>th</sup> January 2019

**SINGAPORE CARPENTRY INTERIOR DESIGN PTE. LTD.**  
90 Sophia Road,  
Singapore 228160.

**BY POST**

2<sup>nd</sup> Reminder

Dear Sir/Madam,

**Your Ref: SLM 2087B**

**Our Ref: CC4/AXA17021417/Ufb3**

**ROAD TRAFFIC ACCIDENT INVOLVING VEHICLE NOS. SLM 2087B AND GBC 1208Y  
ALONG TPE ON 4/11/2017**

We refer to our letter dated 8.11.2017 and 25.01.2018 requesting for your reporting of the above accident.

We have checked our records and we are unable to trace your reporting of the accident to our office. For the purpose of assessing the claim lodged by the third party, we would require a report of the accident together with the original/coloured photocopied photographs showing the damages to your vehicle (if any) from you or your driver at the material time of the accident. This report is in a pre-set electronic form and has to be lodged through any of AXA Premium Workshops. Please refer to the back/folder accompanying your Certificate of Insurance for the list of our Premium Workshops conveniently located throughout Singapore. **Please report the accident within the next 07 days, i.e by 14<sup>th</sup> January 2019.**

Please note that with the effect of 1<sup>st</sup> Jun 2008, under the Motor Claims Framework (MCF), you are required to report any accident at our Premium Workshops or reporting centres (if applicable) with your accident vehicle (whether damage or not) within 24 hours or by the next working day of the occurrence of the accident. Any non-compliance of this condition will result in a loss of your No Claim Discount upon renewal of your policy and your claim will be prejudiced. The primary purpose of this reporting is to provide your version of the accident and does not automatically render you liable for the accident.

Please take note that we shall inform the **Traffic Police** of the non-reporting if we do not hear from you then.

Furthermore, the owner of vehicle **GBC 1208Y** has submitted a claim against you and we are unable to revert on their claim as a result of your non-reporting of the above accident. If we fail to hear from you by **14<sup>th</sup> January 2019**, we shall assume that indemnification under the Policy is not sought, and we shall refer the third party claim to you for direct handling.

If you need any clarification, please do not hesitate to contact us at 6841 8625 at our operating hours 9:00am to 5:30pm or send to our email as below. Please quote our claim reference when you contact us that we can assist you more effectively.

Yours faithfully,

Poh Kin Chong

Tel : 6841 2132

Email : [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com)

This is a computer generated letter and no signature is required.

c.c. AXA Insurance Pte Ltd  
(Motor Claims Dept)