



Auto  
Consultants  
Pte Ltd

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Our Ref: CC6/CTI17019138/Upa3

01 NOV 2017

**GLASS HOUSE (SP) PTE LTD**  
780 UPPER SERANGOON ROAD  
#01-04 CHOON KIM HOUSE  
SINGAPORE 534649  
ATTN: THE MANAGEMENT

Dear Sir/Madam,

**ACCIDENT INVOLVING GBG 4313K AND XD 9670B ON 04/10/2017**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, China Taiping Insurance (Singapore) Pte Ltd to deal with the third party claim against your policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

If you have evidence/information to proof that we should not settle the third party claim, kindly let us have them in writing within the next 10 days i.e. by **11/11/2017**, after we shall proceed with negotiation with Third Party claimant on the without prejudice basis and any settlement should not bind any claims whatsoever by you/your driver against the other party's insurer arising from this particular accident.

Please call us if you have further queries.

Yours faithfully,

CHEW HSIAO TONG  
Case Handler  
DID: 6742 3197  
FAX: 6741 4108  
EMAIL: chewht@lkkauto.com

c.c. *China Taiping Insurance (Singapore) Pte Ltd*  
*(Motor Claims Dept)*