

NEW HOCK TECK MOTOR WORKSHOP

Our Ref : SLF6788Y

Your Ref : SDS297M

Block 1 Kaki Bukit Avenue 6
#01-43
Singapore 417883
Tel: (65) 6747 9241
Fax: (65) 67417276

Axa Insurance Singapore Pte Ltd
8 Shenton Way
#27-02 AXA Tower
Singapore 068811

Dear Sirs,

RE : Accident Involving SLF6788Y & SDS297M ON 31.12.2016 Along Blk 142 Simei Street 2 Carpark At 12:45 HRS

We are instructed by **LEE VICTOR** of 5 Fernvale Close #16-10 Singapore 797487 to claim damages and losses against you in connection with the above-captioned road traffic accident which our client's vehicle **SLF6788Y** was damaged by vehicle **SDS297M** driven by your insured at the material time.

We are instructed that the said accident was caused by your insured's negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows :-

1) Repair Costs	\$ 3,531.00
2) Loss of Use for 04 days [3 + 1 weekend]	\$ 400.00
3) LTA Fee	\$ 5.35
	<u>\$ 3,936.35</u>

A copy each of the following supporting documents is enclosed :-

- 1) Accident report of our client
- 2) Final repair bill
- 3) LTA Receipt **SDS297M**
- 4) Letter of Authorisation

Please let us have your cheque for the sum of **\$ 3,936.35** made payable to us, **NEW HOCK TECK MOTOR WORKSHOP** in the next 14 days

Yours faithfully,



NEW HOCK TECK MOTOR WORKSHOP