

INS. CASE OWNER:

CC 3/1111601 7294, K663

LKK:

IDAC:

Surveyor:

Kenneth

DOI:

ASSIGNMENT

14/1/10

Date / Time:

14/1/10

Registered in Meriton:

15/1/10

Pre-assign / CCU / FTE



Insured Vehicle No.:

SHC 8733E

Name of Insured:

Insured Tel No.:

HP:

D.O.A: 9/1/10

Excess Sec II :SS

Is driver the owner?

( YES / NO )

Nature of Accident:

Claim No.:

Policy No.:

Make / Model:

Place of Accident:

OI GIA REPORT: YES / NO , TP GIA REPORT: YES / NO

Insured Liability:

Final ? Yes / No

If NO, Driver Name / Age:

(V/L: YES / NO)

Driver Tel No.:

SHF 609T



INSRS:

WSP:

Tel:

Liability:

RMKS:

Trans  
Cab

INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:



INSRS:

WSP:

Tel:

Liability:

RMKS:

| Date/Time | STAGE                             | DATE / PIC               |
|-----------|-----------------------------------|--------------------------|
|           | Non-Reporting ltr (1st):          |                          |
|           | Non-Reporting ltr (2nd):          |                          |
|           | Non-Reporting ltr (Final):        |                          |
|           | Notification ltr (if non-pickup): |                          |
|           | Call OI:                          |                          |
|           | After call ltr to OI:             |                          |
|           | Documentation Check List:         | Handler Typist           |
|           | Notification ltr (if non-pickup)  | <input type="checkbox"/> |
|           | After call ltr to OI:             | <input type="checkbox"/> |
|           | Authorisation To Act:             | <input type="checkbox"/> |
|           | Release Voucher:                  | <input type="checkbox"/> |
|           | Final Repair Bill:                | <input type="checkbox"/> |
|           | Car Rental Invoice:               | <input type="checkbox"/> |
|           | Towing Invoice:                   | <input type="checkbox"/> |
|           | LTA / GIA:                        | <input type="checkbox"/> |
|           | Medical Bill:                     | <input type="checkbox"/> |
|           | PIR:                              | <input type="checkbox"/> |
|           | Mandate/Reject Instruction:       | <input type="checkbox"/> |
|           | LOD:                              | <input type="checkbox"/> |
|           | Payment Breakdown Form:           | <input type="checkbox"/> |
|           | Post-Repair Photos:               | <input type="checkbox"/> |
|           | Others:                           | <input type="checkbox"/> |

  

| PRELIMINARY ADVICE                                                  | Date/Time: | Sent By: | Confirm with:                                                                         | Confirm by:                                                  |
|---------------------------------------------------------------------|------------|----------|---------------------------------------------------------------------------------------|--------------------------------------------------------------|
| FINALIZATION                                                        | Date/Time: |          | ( days) Reduction:                                                                    | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| Repair Cost:                                                        | SS         |          |                                                                                       | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| FINAL SETTLEMENT                                                    | Date/Time: |          | Confirm with                                                                          | If NO or B 28, Ass. Lia.:                                    |
| Final Liability:                                                    | %          |          | Agreed / Assessed                                                                     |                                                              |
| Repair Cost:                                                        | SS         |          |                                                                                       |                                                              |
| Loss of Rental (LOR):                                               | SS         |          | ( days)                                                                               |                                                              |
| Loss of Use (LOU):                                                  | SS         |          | (\$ x days)                                                                           |                                                              |
| Loss of Income (LOI):                                               | SS         |          | (\$ x days)                                                                           |                                                              |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> |            |          | LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                              |
| GIA/LTA Search                                                      | SS         |          |                                                                                       | 1) Claim status: Normal/Reject/Private Settle                |
| Medical:                                                            | SS         |          | (e.g. Tow/ Independent)                                                               | 2) Report Format:                                            |
| Disbursement:                                                       | SS         |          |                                                                                       | 3) Survey fee:                                               |
| Legal Cost                                                          | SS         |          |                                                                                       |                                                              |
| Total:                                                              | SS         |          | Global Sum SS:                                                                        | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| FINAL PAYMENT                                                       | Date/Time: |          | Confirm with:                                                                         |                                                              |
| Payee 1:                                                            | SS         |          | Name 1:                                                                               |                                                              |
| Payee 2: (Strike if N.A.)                                           | SS         |          | Name 2:                                                                               |                                                              |
| Payee 3: (Strike if N.A.)                                           | SS         |          | Name 3:                                                                               |                                                              |

