

INS. CASE OWNER:

CC 3 / CTI1600

7387, K1y63

LKK:
IDAC:

Surveyor:

Kalvin

DOI:

ASSIGNMENT

21/4/16

Date / Time:

21/4/16

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No. : GBA 1054J

Name of Insured :

Insured Tel No. :

Excess Sec II :SS

Is driver the owner? (YES / NO)

HP: _____
D.O.A: 20/4/16

Nature of Accident :

Claim No. : _____

Policy No. : _____

Make / Model : _____

Place of Accident : _____

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % Final ? Yes / No

SHB 279C



INSRS:
WSP:
Tel: SMART
Liability:
RMKS:



INSRS:
WSP:
Tel:
Liability:
RMKS:



INSRS:
WSP:
Tel:
Liability:
RMKS:



INSRS:
WSP:
Tel:
Liability:
RMKS:

Date/ Time

SHB 279C - X GBA 1054J - X

STAGE

DATE / PIC

Non-Reporting ltr (1st):
Non-Reporting ltr (2nd):
Non-Reporting ltr (Final):
Notification ltr (if non-pickup):
Call OI:
After call ltr to OI:

Documentation Check List: Handler Typist

Notification ltr (if non-pickup)		
After call ltr to OI:		
Authorisation To Act:		
Release Voucher:		
Final Repair Bill:		
Car Rental Invoice:		
Towing Invoice:		
LTA / GIA :		
Medical Bill:		
PIR:		
Mandate/Reject Instruction:		
LOD:		
Payment Breakdown Form:		
Post-Repair Photos:		
Others:		

PRELIMINARY ADVICE Date/Time:

Sent By:

FINALIZATION

Date/Time:

Confirm with:

Repair Cost: S\$

FINAL SETTLEMENT Date/Time:

(days) Reduction:

%

Confirm by:

Email Call

Final Liability: %

Repair Cost: S\$

(Agreed / Assessed) BOLA S/N No. :

Email Call

Loss of Rental (LOR): S\$

(days)

If NO or B 28, Ass. Lia :

Loss of Use (LOU): S\$

(\$ x days)

Loss of Income (LOI): S\$

(\$ x days)

LOR only LOU only

LOR + LOU LOR + LOI [Tick only one]

HA/LTA Search S\$

Medical: S\$

Disbursement: S\$

Legal Cost S\$

(e.g. Tow/ Independent)

1) Claim status: Normal/Reject/Private Settle

Total: S\$

2) Report Format:

FINAL PAYMENT

Date/Time:

Global Sum S\$:

3) Survey fee:

Fee 1: S\$

Confirm with:

Email Call

Fee 2: (Strike if N.A.) S\$

Name 1:

Fee 3: (Strike if N.A.) S\$

Name 2:

Name 3:

