

Jas Khine (LKKAuto)

From: Jas Khine (LKKAuto)
Sent: Friday, 16 March 2018 1:53 PM
To: 'Claims Dept of CTI'
Cc: 'alfred.toh@sg.cntaiping.com'; Hwang Shiang Yi (shiangyi.hwang@sg.cntaiping.com); 'jowyn.tay@sg.cntaiping.com'; Sharon Han; Irene Tay; Admin A; CS A Team; Olivia Lau (LKKAuto)
Subject: PAYMENT CHEQUE PAYEE NAME WRONG...TO ISSUE FRESH CHEQUE
Attachments: PAYMENT CHEQUE.pdf

Your Ref: SNM15D02009C02/9
Our Ref : CC3/CTI15007365/Kza3n2

Dear Sir,

ACCIDENT INVOLVING YM 2899X & SHB 9714J ON 27/04/2015

We refer to the above matter.

Please be informed that, TP repairer has return the payment cheque to LKK office as the payee name on their payment cheque was wrong.

The payee name should be **Trans-Cab Auto Services Pte Ltd** instead of **Trans-Auto Services Pte Ltd**. (please see the attached)

We will return the wrong payment cheque to your good office by our dispatch on coming Monday.

Kindly assist to inform your finance department to re-issue the fresh payment cheque.

Thank you.

Best Regards,
Jas Khine | Case Handler
LKK Auto Consultants Pte Ltd
Phone: 6841-2928 | email: jaskhine@lkkauto.com | fax: 6741-4108
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)