

To: **AIG Asia Pacific Insurance Pte. Ltd.**  
78 Shenton Way  
#07-16  
Singapore 079120

Attn: **Motor Claims Department**

Date: 25<sup>th</sup> August 2024

Dear Sir/Madam,

Claimant: **Tan Pei Yee**

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 10/08/2024 at along 432 Bukit Batok West Avenue 8 Carpark (U67) involving our client's vehicle registration number SLZ 8343 D and vehicle registration number SNP 6606 M driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$2,800.00
2) Loss of Rental (SGD\$120.00 x 6Days)	\$720.00
3) Insurance Search	\$2.18
4) Purchase of GIA Report	\$31.00

**Total :** **\$3,553.18**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Agreement
- Insurance Search Receipt
- Purchase of GIA Report Receipt

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road  
#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



**ZOOM AUTOWERKS PTE LTD**

UEN No.: 201725603G

✉ zoomautowerks@gmail.com

**LETTER OF AUTHORIZATION**

Accident on 10/08/2024 @ 17:00 along 432 Bt Batok West Ave 8 carpark (U67).  
Involving vehicles SLZ 8343D and SNP 6606M.

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no SLZ 8343D. at my request, I/We, Tan Pei Yee ("the claimant") of BLK 431B BUKIT BATOK WEST AVE 8 #08-1567 SINGAPORE 652431 (address) bearing NRIC No S9179300H the owner of motor vehicle no SLZ 8343D., hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.


I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 10 day of 08 (month) 20 24 (year)

  
Signed by "the claimant"

Name: Tan Pei Yee

NRIC No: S9179300H



Signed by Zoom Autowerks Pte Ltd

Name: Elin Cai

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **ZOOM AUTOWERKS PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$3,200.00** (Global Sum) for vehicle no. **SLZ8343D** that was damaged pursuant to the accident which occurred on **10/08/2024** (date) along **432 BUKIT BATOK WEST AVE 8 MSCP** (location) involving vehicle no/s **SNP6606M**. This is pursuant to the inspection conducted on **12/08/2024** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **TAN PEI YEE** (the third party claimant”) of vehicle no. **SLZ8343D** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SLZ8343D** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 12 (day) of October (month) 2024 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **AIG Asia Pacific Insurance Pte. Ltd.**  
78 Shenton Way  
#07-16  
Singapore 079120

Invoice No. : ZI0001559  
Date : 25/9/2024  
VRN : SLZ 8343 D  
Make & Model : Honda Fit  
DOA : 10/8/2024  
Terms : COD

	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			2,800.00
2	Loss of Rental			400.00
	Insurance Search Fee			
	Purchase of GIA Report			

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**TOTAL :** **\$3,200.00**

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All crossed cheques must be made to "**ZOOM AUTOWERKS PTE LTD** "

Bank Name: Oversea-Chinese Banking Corporation Ltd

Account Number: 623326998001

Paynow UEN: 201725603G

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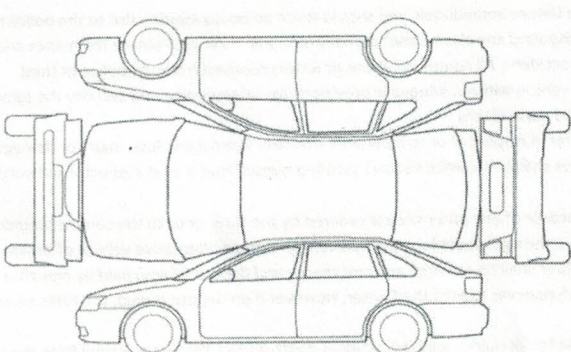


(by Zoom Autowerks Pte Ltd)





Zoom Autowerks Pte Ltd  
Registration No.: 201725603G  
E-mail: zoomautowerks@gmail.com

### RENTAL AGREEMENT

HIRER'S PARTICULAR		VEHICLE DETAIL																					
Name: <b>Tan Pei Yee</b>	Vehicle No.: <b>SLK1567A</b>																						
NRIC/Passport No.: <b>S9179300H</b>	Vehicle Make/Model: <b>Honda Vezel</b>																						
Address:	Date/Time Out: <b>11/08/2024</b>																						
	Date/Time In: <b>17/08/2024</b>																						
Tel: <b>9755 5945</b>	<table border="1"><tr><td>E</td><td>¼</td><td>½</td><td>¾</td><td>F</td></tr><tr><td colspan="5">OUT</td></tr></table>	E	¼	½	¾	F	OUT					<table border="1"><tr><td>E</td><td>¼</td><td>½</td><td>¾</td><td>F</td></tr><tr><td colspan="5">IN</td></tr></table>	E	¼	½	¾	F	IN					
E	¼	½	¾	F																			
OUT																							
E	¼	½	¾	F																			
IN																							
Driving License No./Exp.:																							
ADDITIONAL DRIVER'S PARTICULAR		Mileage:																					
Name:																							
NRIC/Passport No.:																							
Address:																							
Tel:																							
Driving License No./Exp.:																							
(A) - Accident (D) - Dent (S) - Scratch		<b>RENTAL CHARGES</b>																					
		Hours @ per hour																					
		<b>6</b> Days @ <b>\$120</b> per day	<b>\$720</b>																				
		Weeks @ per week																					
		Months @ per month																					
		Other Charges																					
Petrol Top-Up																							
Sub-total																							
<b>TOTAL CHARGES</b>		<b>\$720</b>																					
PRE-PAYMENT																							
Downpayment and Deposit																							
Amount Refunded Due																							
I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving.																							
PHYSICAL DAMAGE EXCESS		ACKNOWLEDGEMENT																					
Singapore - Own Damage	\$S\$3,000.00																						
Singapore - 3rd Party	\$S\$3,000.00																						
Malaysia*	\$S\$8,000.00																						
For Drivers aged < 22 or > 65 and/or less than 2 years driving experience regardless of age	\$S\$3,000.00 (Additional)																						
IMPORT NOTE:																							
1. ONLY PERSONS ABOVE 22 YEARS OF AGE, HOLDING A VALID SINGAPORE LICENCE FOR MORE THAN 2 YEARS, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE																							
2. Vehicle is strictly for use in Singapore only and may not be driven out of Singapore without the prior written consent of Zoom Autowerks Pte Ltd																							
3. Use of vehicle for illegal purposes (e.g. in connection with theft, drug peddling or trafficking, smuggling) is strictly prohibited.																							
4. In case of accident, the hirer shall report to Zoom Autowerks Pte Ltd immediately.																							
		 Hirer's Signature / Date																					
		 Owner's Signature / Date																					

INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

SNP6606M

Date of Accident

10/08/2024 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... **AIG Asia Pacific Insurance Pte....**

Period of Insurance ..... **29/02/2024 - 28/02/2026**

Requested By ..... **Elin Cai (Zoom Autowerks Pte ...**

Requested Date ..... **12/08/2024 10:21**

Payment details

Request Amount: **S\$2**

GST Amount: **S\$0.18**

Total Amount Due (GST Inclusive): **S\$2.18**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**



RECORD MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

9 Temasek Boulevard, Suntec City Tower Two #42-01B  
Singapore 038989

E-mail: [gears-support@shift-technology.com](mailto:gears-support@shift-technology.com)

GST Registration: M400017735

## TAX INVOICE

Date of Request: 12/08/2024

**Your Ref No: SLZ8343D**

Dear Sir/Madam,

Date of Accident: 10/08/2024 16:57 (SGT)

Vehicle No: SLZ8343D

Place of Accident: Singapore

With reference to your application for the accident report, we have attached the following accident report as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
<b>SNP6606M</b>	Singapore	(31.00 )	1	(28.44 )
GST Amount				(2.56 )
Total Amount Due (GST Inclusive)				(31.00 )

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank you.

This is a computer generated document and requires no signature.

Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	12 Aug 2024 13:42	Clm Dtl Modified	Claimant's Name: -> TAN PEI YEE. Claimant's ID: -> SXXXX300H.	[A] HOW MEI KWAN
2	12 Aug 2024 13:42	Clm Veh Model Changed	(205794) HONDA FIT 1.3 GF CVT (A).	[A] HOW MEI KWAN
3	12 Aug 2024 13:42	Clm Created	Reg No: SLZ8343D. Acct Date: 2024/08/10. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). TP Insurer: Income Insurance Limited (HQ). Workshop: Zoom Autoworks Pte Ltd (HQ)	[A] HOW MEI KWAN
4	12 Aug 2024 13:42	Adj Co Assigned	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	12 Aug 2024 13:42	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/08/21	[A] HOW MEI KWAN
6	12 Aug 2024 13:42	Adj Mandate Set	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	12 Aug 2024 13:42	Clm Ins Co Changed	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[A] Merimen Administrator
8	12 Aug 2024 13:42	Label Added	(20224):Field Survey.	[A] Merimen Administrator
9	12 Aug 2024 13:42	Label Added	(19):Fastlane.	[A] HOW MEI KWAN
10	12 Aug 2024 13:42	Adj Adjuster Assigned	[None] -> MARCUS CHUA	[A] HOW MEI KWAN
11	13 Aug 2024 14:24	Clm Registration Modified	Acct Time:17:00:00->16:57:00.	[I] AIG OneClaim Integration User
12	14 Aug 2024 16:31	Video Downloaded	Downloaded Video - Accident	[A] MARCUS CHUA
13	22 Aug 2024 08:44	Video Downloaded	Downloaded Video - Accident	[A] Daphne Lee Mooi Ngiuk
14	24 Sep 2024 11:09	Adj Rpt Initiated		[A] JOANNE LEE KHANG MIN
15	24 Sep 2024 11:09	Ins Email Updated	[None] -> [EMAIL@GMAIL.COM]	[A] JOANNE LEE KHANG MIN
16	24 Sep 2024 11:09	Clm Dtl Modified	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
17	24 Sep 2024 11:09	Clm Dtl Modified	JPJ Reg. Date: -> 2018/05/21.	[A] JOANNE LEE KHANG MIN
18	24 Sep 2024 11:09	Clm Details Notified		[A] JOANNE LEE KHANG MIN
19	25 Sep 2024 15:03	Adj Mandate Request	Cur.Req:3233.18:Liability: 100% (BOLA 24) *Quantum: \$3,233.18(all-in). Please refer to adjuster report for details. *For your approval please.	[A] Daphne Lee Mooi Ngiuk
20	04 Oct 2024 14:26	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/08/21. Mandate Remarks: Please proceed and request the following documents from repairer: 1. Official repair invoice amounting to \$2,8000.00. Invoice should be only for the repair works carried out. 2. Rental invoice.	[I] Pang, Nicole-xs
21	04 Oct 2024 14:26	Adj Mandate Set	Approved:3233.18:Please proceed and request the following documents from repairer: 1. Official repair invoice amounting to \$2,8000.00. Invoice should be only for the repair work s carried out. 2. Rental invoice. There is only rental agreement prov	[I] Pang, Nicole-xs

Date From

Date To

Audit Type

None

Go

ACTIVITY
No record

Merimen Billing for this case - Transaction History								
Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
3216469	12 Aug 2024 13:54:01	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SLZ8343D	SNP6606M	12.00



3241277	24 Sep 2024 11:09:18	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SLZ8343D	SNP6606M	12.00
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