

To: **India International Insurance Pte Ltd**  
64 Cecil Street #04/#05  
IOB Building  
Singapore 049711

Attn: **Motor Claims Department**

Date: 21<sup>st</sup> August 2024

Dear Sir/Madam,

Claimant: **Lin Guolin**

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 02/08/2024 at along PIE(Changi) exit to Paya Lebar involving our client's vehicle registration number SNN 4226 A and vehicle registration number SJA 1125 T driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$2,500.00
2) Loss of Rental (SGD\$120.00 x 3Days)	\$360.00
3) Insurance Search Fee	\$2.00
4) Purchase of GIA Report	\$31.00

**Total :** **\$2,893.18**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Agreement
- Insurance Search Fee Receipt
- Purchase of GIA Report Receipt

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road, Eunos Spring  
#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



**ZOOM AUTOWERKS PTE LTD**

UEN No.: 201725603G

✉ zoomautowerks@gmail.com

**LETTER OF AUTHORIZATION**

Accident on 02/08/24 @ 11:20 along PIE (Changi) exit to Paya Lebar  
Involving vehicles SNN4226A and SJA 1125T

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no SNN4226A at my request, I/We, Lin Guolin ("the claimant") of \_\_\_\_\_ (address) bearing NRIC No \_\_\_\_\_ the owner of motor vehicle no SNN4226A, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 02 day of 08 (month) 20 24 (year)

[Signature]  
Signed by "the claimant"

Name: Lin Guolin

NRIC No: \_\_\_\_\_

[Signature]  
Signed by Zoom Autowerks Pte Ltd

Name: Lin Cai

## EXPRESS SETTLEMENT

### DISCHARGE VOUCHER III-Direct Settlement (PODS)

India Ref: MPC2024D0010282  
Claimant Ref : SNN4226A

We/I, ZOOM AUTOWERKS PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK Auto Consultants Pte Ltd (name of Surveyor) with respect to the amount claimed for S\$ 2,500.00 (repair cost), S\$ 360.00 (loss of ~~use~~/rental), S\$ 33.18 (search fee), vehicle no. SNN4226A that was damaged pursuant to the accident which occurred on 02/08/2024 (date) at PIE EXIT TO PAYA LEBAR (location) involving vehicle no. SJA1125T (insured vehicle). This is pursuant to the inspection conducted on 06/08/2024 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner LIN GUOLIN ("the third party claimant") of vehicle no. SNN4226A to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SNN4226A (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 2,893.18 to ZOOM AUTOWERKS PTE LTD.

Dated this 24 day of September 2024

**CLAIMANT:**

Signature:



Signed by "the workshop" (with chop)

Name:

NRIC:

Address:

Nationality:

Occupation:

**WITNESS:**

Signature:



Signed by appointed Surveyor

Name:

NRIC:

Address:

Nationality:

Occupation:

LKK Auto Consultants Pte Ltd

199607198R

51 Ubi Avenue 1

#01-25 Paya Ubi Ind. Park S(408933)

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **India International Insurance Pte Ltd**  
64 Cecil Street #04/#05  
IOB Building  
Singapore 049711

Invoice No. : ZI0001552  
Date : 24/9/2024  
VRN : SNN 4226 A  
Make & Model : Honda Civic  
DOA : 2/8/2024  
Terms : COD

	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			2,500.00

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<b>TOTAL :</b>	<b>\$2,500.00</b>
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All crossed cheques must be made to "**ZOOM AUTOWERKS PTE LTD**"

Bank Name: Oversea-Chinese Banking Corporation Ltd

Account Number: 623326998001

Paynow UEN: 201725603G

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(by Zoom Autowerks Pte Ltd)



# INVOICE

# ZA0000071

Zoom Autowerks Pte Ltd

Bill To:  
Lin Guolin

Date: Aug 8, 2024

Payment Terms: COD

**Balance Due: SGD 360.00**

Item	Quantity	Rate	Amount
Rental for SLK 1567 A from 06/08/2024 to 08/08/2024	3	SGD 120.00	SGD 360.00

Subtotal: SGD 360.00

Tax (0%): SGD 0.00

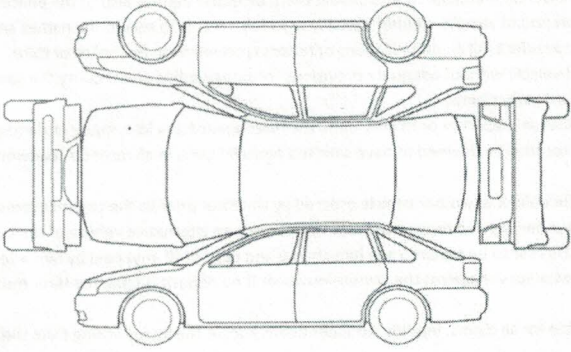

Total: SGD 360.00





Zoom Autowerks Pte Ltd  
Registration No.: 201725603G  
E-mail: zoomautowerks@gmail.com

### RENTAL AGREEMENT

HIRER'S PARTICULAR		VEHICLE DETAIL																	
Name: Lin Guolin	Vehicle No.: SLK1567A	NRIC/Passport No.: S8974102E	Vehicle Make/Model: Honda Vezel																
Address:	Date/Time Out: 06/08/2024		Date/Time In: 08/08/2024																
Tel: 8282 3136	<table border="1"><tr><td>E</td><td>1/4</td><td>1/2</td><td>3/4</td><td>F</td></tr><tr><td colspan="2">OUT</td><td colspan="3">IN</td></tr></table>			E	1/4	1/2	3/4	F	OUT		IN								
E	1/4	1/2	3/4	F															
OUT		IN																	
Driving License No./Exp.:																			
ADDITIONAL DRIVER'S PARTICULAR		RENTAL CHARGES																	
Name:	Mileage: Mileage:																		
NRIC/Passport No.:	<table border="1"><tr><td>Hours</td><td>@</td><td>per hour</td><td></td></tr><tr><td>3 Days</td><td>@</td><td>\$120 per day</td><td>\$360</td></tr><tr><td>Weeks</td><td>@</td><td>per week</td><td></td></tr><tr><td>Months</td><td>@</td><td>per month</td><td></td></tr></table>			Hours	@	per hour		3 Days	@	\$120 per day	\$360	Weeks	@	per week		Months	@	per month	
Hours	@	per hour																	
3 Days	@	\$120 per day	\$360																
Weeks	@	per week																	
Months	@	per month																	
Address:	Other Charges																		
Tel:	Petrol Top-Up																		
Driving License No./Exp.:	Sub-total																		
(A) - Accident (D) - Dent (S) - Scratch	TOTAL CHARGES \$360																		
	PRE-PAYMENT																		
	Downpayment and Deposit																		
	Amount Refunded Due																		
I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving.																			
PHYSICAL DAMAGE EXCESS		ACKNOWLEDGEMENT																	
Singapore - Own Damage	\$S3,000.00																		
Singapore - 3rd Party	\$S3,000.00																		
Malaysia*	\$S8,000.00																		
For Drivers aged < 22 or > 65 and/or less than 2 years driving experience regardless of age	\$S3,000.00 (Additional)																		
IMPORT NOTE:																			
1. ONLY PERSONS ABOVE 22 YEARS OF AGE, HOLDING A VALID SINGAPORE LICENCE FOR MORE THAN 2 YEARS, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE																			
2. Vehicle is strictly for use in Singapore only and may not be driven out of Singapore without the prior written consent of Zoom Autowerks Pte Ltd																			
3. Use of vehicle for illegal purposes (e.g. in connection with theft, drug pedalling or trafficking, smuggling) is strictly prohibited.																			
4. In case of accident, the hirer shall report to Zoom Autowerks Pte Ltd immediately.																			
		Hirer's Signature / Date																	
																			
		Owner's Signature / Date																	


## INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

SJA1125T

Date of Accident

02/08/2024 

Reset

## % RESULT &amp; RECEIPT

## TP Insurer Enquiry

Insurance ..... **India International Insurance ...**Period of Insurance ..... **28/10/2023 - 27/10/2024**Requested By ..... **Elin Cai (Zoom Autowerks Pte ...**Requested Date ..... **04/08/2024 09:27****Payment details**Request Amount: **S\$2**GST Amount: **S\$0.18**Total Amount Due (GST Inclusive): **S\$2.18****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**



RECORD MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

9 Temasek Boulevard, Suntec City Tower Two #42-01B  
Singapore 038989

E-mail: [gears-support@shift-technology.com](mailto:gears-support@shift-technology.com)

GST Registration: M400017735

## TAX INVOICE

Date of Request: 05/08/2024

**Your Ref No: SNN4226A**

Dear Sir/Madam,

Date of Accident: 02/08/2024 11:20 (SGT)

Vehicle No: SNN4226A

Place of Accident: PIE, Singapore

With reference to your application for the accident report, we have attached the following accident report as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (\$)	QTY	AMOUNT (\$)
<b>SJA1125T</b>	PIE, Singapore	(31.00 )	1	(28.44 )
GST Amount				(2.56 )
Total Amount Due (GST Inclusive)				(31.00 )

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank you.

This is a computer generated document and requires no signature.



Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	05 Aug 2024 13:51	Clm Dtl Modified	Claimant's Name: -> LIN GUOLIN. Claimant's ID: -> S8974102E.	[A] HOW MEI KWAN
2	05 Aug 2024 13:51	Clm Veh Model Changed	(205675) HONDA CIVIC 1.6 VTI CVT (A).	[A] HOW MEI KWAN
3	05 Aug 2024 13:51	Clm Created	Reg No: SNN4226A. Acct Date: 2024/08/02. Claim Type: TP. Insurer: India International Insurance Pte Ltd (HQ). TP Insurer: Income Insurance Limited (HQ). Workshop: Zoom Autowerks Pte Ltd (HQ)	[A] HOW MEI KWAN
4	05 Aug 2024 13:51	Adj Co Assigned	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	05 Aug 2024 13:51	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/08/15	[A] HOW MEI KWAN
6	05 Aug 2024 13:51	Adj Mandate Set	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	05 Aug 2024 13:51	Label Added	(30653):Direct Settlement.	[A] HOW MEI KWAN
8	05 Aug 2024 13:51	Adj Adjuster Assigned	[None] -> MARCUS CHUA	[A] HOW MEI KWAN
9	06 Aug 2024 11:07	TP Ins Updated	TPPolNo:[None] -> 5146900133.	[A] HOW MEI KWAN
10	07 Aug 2024 19:14	Adj Mandate Request	Cur.Req:0.00:PODS Liability: 100% - BOLA 15 Remark: Insured change lane and filter to the extreme left hit onto third party front right portion.	[A] NA MENG YAN
11	08 Aug 2024 12:53	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/08/15	[I] Priya
12	08 Aug 2024 12:53	Adj Mandate Set	Approved:0.00.	[I] Priya
13	10 Sep 2024 18:26	Adj Rpt Initiated		[A] JOANNE LEE KHANG MIN
14	10 Sep 2024 18:26	Clm Dtl Modified	Insured Name: -> -. Insured ID: -> -. Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
15	10 Sep 2024 18:26	Clm Dtl Modified	JPJ Reg. Date: -> 2018/03/23.	[A] JOANNE LEE KHANG MIN
16	10 Sep 2024 18:26	Clm Details Notified		[A] JOANNE LEE KHANG MIN
17	12 Sep 2024 11:21	Adj Mandate Request	Cur.Req:2893.18:Liability: 100% *Quantum: \$ 2,893.18 (all-in). Pls refer to adjuster report for details. *For your approval please.	[A] NA MENG YAN
18	12 Sep 2024 18:39	Adj Mandate Set	Approved:2893.18.	[I] Priya

Date From

Date To

Audit Type

None

Go

ACTIVITY
No record

Merimen Billing for this case - Transaction History								
Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
3213732	06 Aug 2024 09:20:59	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	India International Insurance Pte Ltd (HQ)	SNN4226A	SJA1125T	12.00
3233742	10 Sep 2024 18:26:58	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SNN4226A	SJA1125T	12.00