

INS. CASE OWNER:

CD/FCI24060064/Upa3

IDAC:

**ASSIGNMENT**

Surveyor:

**MARCUS**DOI: **13/06/2024**

Date / Time :

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SHA 4748A**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **06/06/2024**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

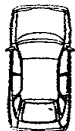
If **NO**, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO )

Insured Liability : %

**Final ? Yes / No****SLD 2704B**INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           |                              | STAGE                                        | DATE / PIC                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|-------------------------------------------------------------------------|
|                                                                                                                                                                      |                              | Non-Reporting ltr (1st):                     |                                                                         |
|                                                                                                                                                                      |                              | Non-Reporting ltr (2nd):                     |                                                                         |
|                                                                                                                                                                      |                              | Non-Reporting ltr (Final):                   |                                                                         |
|                                                                                                                                                                      |                              | Notification ltr (if non-pickup):            |                                                                         |
|                                                                                                                                                                      |                              | Call OI:                                     |                                                                         |
|                                                                                                                                                                      |                              | After call ltr to OI:                        |                                                                         |
|                                                                                                                                                                      |                              | <b>Documentation Check List:</b>             | <b>Handler      Typist</b>                                              |
|                                                                                                                                                                      |                              | Notification ltr (if non-pickup)             | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | After call ltr to OI:                        | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Authorisation To Act:                        | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Release Voucher:                             | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Final Repair Bill:                           | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Car Rental Invoice:                          | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Towing Invoice                               | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | LTA / GIA :                                  | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Medical Bill:                                | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | PIR:                                         | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Mandate/Reject Instruction:                  | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | LOD                                          | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      |                              | Payment Breakdown Form:                      | <input type="checkbox"/> <input type="checkbox"/>                       |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time:                   | Sent By:                                     | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>   |
|                                                                                                                                                                      |                              |                                              | Others: <input type="checkbox"/> <input type="checkbox"/>               |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time:                   | Confirm with:                                | Confirm by:                                                             |
| Repair Cost: <b>P/P</b>                                                                                                                                              | S\$ <b>300.00</b>            | ( <b>1</b> days) Reduction: <b>83</b> %      | Email <input type="checkbox"/> Call <input type="checkbox"/>            |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <b>21/10/2024</b> | Confirm with <b>YVONNE</b>                   | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |
| Final Liability:                                                                                                                                                     | % <b>100</b>                 | (Agreed / Assessed) BOLA S/N No. : <b>23</b> | If NO or B 28, Ass. Lia :                                               |
| Repair Cost: <b>9%GST</b>                                                                                                                                            | S\$ <b>327.00</b>            |                                              |                                                                         |
| Loss of Rental (LOR):                                                                                                                                                | S\$ <b>200.00</b>            | ( <b>2</b> days) <b>X\$100</b>               |                                                                         |
| Loss of Use (LOU):                                                                                                                                                   | S\$ (\$ x days)              |                                              |                                                                         |
| Loss of Income (LOI):                                                                                                                                                | S\$ (\$ x days)              |                                              |                                                                         |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                              |                                              |                                                                         |
| GIA/LTA Search                                                                                                                                                       | S\$                          |                                              |                                                                         |
| Medical:                                                                                                                                                             | S\$                          |                                              | 1) Claim status: Normal/ <del>Reject/Private Settle</del>               |
| Disbursement:                                                                                                                                                        | S\$ (e.g. Tow/ Independent ) |                                              | 2) Report Format: <b>TP</b>                                             |
| Legal Cost                                                                                                                                                           | S\$                          |                                              | 3) Survey fee: <b>\$450.00</b>                                          |
| <b>Total:</b>                                                                                                                                                        | S\$ <b>527.00</b>            | <b>Global Sum S\$:</b>                       |                                                                         |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time:                   | Confirm with:                                | Email <input type="checkbox"/> Call <input type="checkbox"/>            |
| Payee 1:                                                                                                                                                             | S\$ <b>527.00</b>            | Name 1: <b>JOO HAK KEE AUTO PTE LTD</b>      |                                                                         |
| Payee 2: (Strike if N.A.)                                                                                                                                            | S\$                          | Name 2:                                      |                                                                         |
| Payee 3: (Strike if N.A.)                                                                                                                                            | S\$                          | Name 3:                                      |                                                                         |