



COMPLETE VMS PTE LTD
176 Sin Ming Drive, #03-14 / 07, Sin Ming Autocare, Singapore 575721
(Tel) 6455 0012 (Fax) 6554 0012 (Web) www.completevms.com.sg

The Premier One Stop Vehicle Accident Claims Centre

Your Ref : YN1768S
Our Ref : SMU3092A

18 Feb 2025

By Postage

LONPAC INSURANCE BHD
300 Beach Road
#17-04/07 The Concourse
Singapore 199555
Attention: Motor Claim Department

Dear Sir / Mdm,

Accident Involving SMU3092A and YN1768S on 2/1/2025 along 6 Springleaf Avenue at about 1510hrs.

We are the authorized repair workshop for the owner of motor vehicle no. SMU3092A which is involved in the captioned accident with your insured vehicle YN1768S. The vehicle owner has requested and authorized us to assist him in presenting his / her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of driving, we are submitting these claims for your consideration on behalf of the owner / claimant.

Cost of Repair as agreed with surveyor	S\$2,888.50
4 days of Loss of Rental @ S\$130.80	S\$523.20
LTA Search fee	S\$2.18
GIA Search fee	S\$31.00
Total	S\$3,444.88

We enclosed herewith the following documents to support the claims:-

Performa Invoice
Rental Agreement
LTA Search fee
GIA Report fee

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner / claimant.

Yours Faithfully,

Lihui

Complete VMS Pte Ltd



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Singapore 199555

Motor Claim Department

PROFORMA INVOICE TP 012748

Date	18 Feb 2025
Vehicle Number	SMU3092A
Make / Model	HONDA CITY 1.5 SV CVT
Engine Number	L15Z15204258
Chassis Number	MRHGM6660JT000261
Accident_Date	2 Jan 2025
Policy Number	

Cost of Repair as agreed

Amount
S\$2,650.00

Total	S\$2,650.00
GST	S\$238.50
Amount Due	S\$2,888.50

COMPLETE VMS PTE LTD

TAX INVOICE

Invoiced To
C/O COMPLETE VMS PTE LTD
POH ZHUANG CHEN
862 JURONG WEST STREET 81
#04-630
SINGAPORE 640862

Invoice Number A 15900
Invoice Date 13/01/2025
Due Date 13/01/2025
VHA Number A 15900
Vehicle Number SLE 5685 Y

S/N	Description	No. of Days	Rate	Amount
1	RENTAL FROM 06 JANUARY 2025 TO 10 JANUARY 2025 YOUR REF: SMU 3092 A	4	120.00	480.00

Subtotal	480.00
GST @ 9%	43.20
Total (incl. GST)	523.20
Less: Payments	-
Amount Due	S\$523.20

Account Name: BKW RENT A CAR PTE LTD
Account No: 118-312-9991 Paynow UEN: 200106276D
Bank: UNITED OVERSEAS BANK LTD (UOB)
Branch: UOB Shaw Centre Branch
Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208
Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG

All cheques must be made payable to BKW RENT A CAR PTE LTD.
* Please indicate the invoice number and vehicle number in the reference.



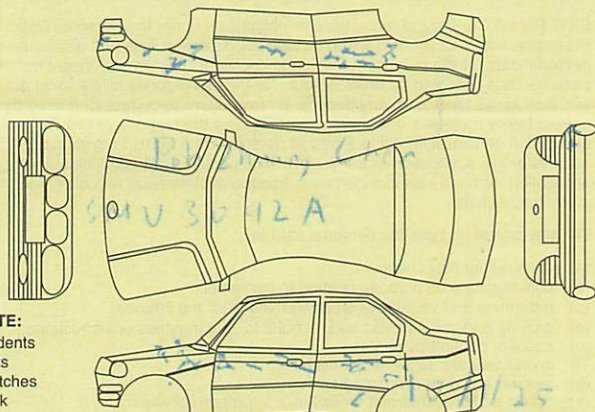
HIRER'S PARTICULARS

Name (as in I/C) _____
 NRIC/Passport No: _____ Date of Birth: 1/1/1972
 Address: 862 JURONG WEST STREET 81 #04-630 Age: 47
 S(640862)
 Name & Address of Employer _____
 Occupation _____ Driving Exp: 24/2/2020
 Driving Licence No: _____ Passed Date: 24/2/2020
 D/L Type: Local/Int'l/Others: _____

AUTHORIZED DRIVER'S PARTICULARS

Name (as in I/C) _____
 NRIC/Passport No: _____ Date of Birth: _____
 Address: _____ Age: _____
 S()
 Occupation _____ Driving Exp: _____ Yrs
 Driving Licence No: _____ Passed / Expiry Date: _____
 D/L Type: Local/Int'l/Others: _____ Contact No: _____

Hirer's Own Vehicle No: 10000000000000000000		Replace Veh No: _____	
Loan Vehicle No: 5/E 5685 Y		VR No: _____	
Make & Model: CANON		Auto/Manual Group: _____	
CHARGES : \$ cts			
Daily 4 day @ \$ 120	Per day \$480	✓	
Weekly/Monthly week @ \$	Per week/Monthly		
Others			
CDW/PAI @ \$	Per day/Monthly		
Delivery/Collection Svc			
		GST 9%	\$43 20
OR No: _____		(A) SUB-TOTAL	\$523 20
Petrol Level & Surcharge	OUT IN	E 1/4 1/2 3/4 F	
<input type="checkbox"/> Return the same petrol level		GST	
First _____ km FREE per day Excess mileage is chargeable at _____ cents per km		TOTAL CHARGES	



NON WAIVER EXCESS (Subject to GST): \$ 3000

ACCESSORIES CHECK

- ☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature : _____ Additional Driver's Signature : _____

SINGAPORE Use Only *Please refer to point 5

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given by BKW Rent A Car Pte Ltd in connection with this agreement is true.

IMPORTANT

- The Hirer and the authorized driver by BKW must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be borne by the Hirer/the Authorized Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling, illegal racing), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of minimum \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's fur between \$300 - \$500.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
6/1/15	9.40	0615		

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
10/1/15	9.40	150933	5/2/15	

Hirer's/Driver Signature


INSURER ENQUIRY

Find
insurer

Vehicle reg. no.

YN1768S

Date of Accident

02/01/2025 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance **Lonpac Insurance Bhd**

Period of Insurance **01/12/2024 - 30/11/2025**

Requested By **SOONLEE (Complete VMS PTE ...**

Requested Date **03/01/2025 16:43**

Payment details

Request Amount: **S\$2**

GST Amount: **S\$0.18**

Total Amount Due (GST Inclusive): **S\$2.18**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**



RECORD MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

9 Temasek Boulevard, Suntec City Tower Two #42-01B
Singapore 038989

E-mail: gears-support@shift-technology.com

GST Registration: M400017735

TAX INVOICE

Date of Request: 03/01/2025

Your Ref No: SMU3092A - 02/01/2025

Dear Sir/Madam,

Date of Accident: 02/01/2025 15:00 (SGT)

Vehicle No: SMU3092A

Place of Accident: Singapore

With reference to your application for the accident report, we have attached the following accident report as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
YN1768S	Singapore	(31.00)	1	(28.44)
GST Amount				(2.56)
Total Amount Due (GST Inclusive)				(31.00)

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank you.

This is a computer generated document and requires no signature.