

ELITE AUTO RESTORATION PTE LTE
Letter of Demand

Our Ref: SMZ365G

23/4/2025

MS FIRST CAPITAL INSURANCE LIMITED
16 Raffles Quay
#42-01 Hong Leong Building
Singapore (048581)

Dear Sir/Mdm:

**ACCIDENT INVOLVING SMZ365G & SHB2135B ALONG PIE TOWARDS CHANGI ON
18/12/2024**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses
sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					Amount
Repair Costs					\$ 5,668.00
Loss Of Rental	\$120.00	X	8	days	\$ 960.00
LTA Search Fee					
Amount					\$ 6,628.00

Please look into our client claims and let us hear from you shortly.

Thank you

NANCY
XIN HUA WORKSHOP PTE LTD
Tel : 8898 3739
email : xinhuaworkshop@gmail.com



Proforma Invoice

EQU-0143

Bill To:

MS FIRST CAPITAL INSURANCE LIMITED
16 RAFFLES QUAY
#42-01 HONG LEONG BUILDING
SINGAPORE 048581

Invoice Date : 2025-04-17

Invoice Due Date : 2025-04-17

Reference : SMZ365G

#	Description	Qty	Amount
1	SMZ365G - HONDA CIVIC DATE OF ACCIDENT : 18/12/2024 LUMP SUM REPAIR FOR THIRD PARTY CLAIM	1	5,200.00

Sub Total 5,200.00
Total GST 9% 468.00
Total SGD 5,668.00

Auto Star Automotive Pte Ltd

23 Kaki Bukit Ave 4

04-01

Singapore 415933

autostar.automotive@yahoo.com

Company Registration No. 202029008Z



Estimate

ADDRESS

ABDUL MURZANI BIN

RAMDZAN

BLK 528C PASIR RIA ST 51

#07-631

S513528

ESTIMATE NO. 1558

DATE 16/04/2025

DESCRIPTION

AMOUNT

SMQ4155S - HYUNDAI AVANTE

960.00

RENTAL PERIOD FROM 19/12/24 TO 27/12/24

\$120 X 8 DAYS = \$960.00

REPLACEMENT VEHICLE SMZ365G

Cheque should be crossed and made to Auto Star Automotive Pte Ltd
or E-transfer A/C: 601-304835-001 OCBC Bank.

TOTAL

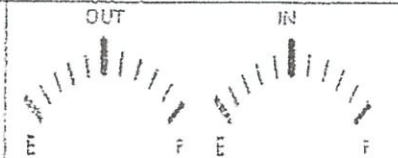
S\$960.00

Accepted By

Accepted Date

We appreciate your business and look forward to serve you again soon.

VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULAR Name: (as in I/C) <u>Abdul Myzani Bin Ramdzan</u> NRIC / Passport No.: <u>S XXXX 6385</u> Address (Res): <u>BLK 528C POH R'S ST ST</u> <u>#07-631 5513528</u> Name & Address of Employer: _____ Occupation: _____ Driving Exp: _____ D/L No: _____ D/L Type: Local / International Pass Date: _____ Date of Birth: _____ Tel / HP: _____		Veh No: <u>SMQ41555</u> Replace Veh No: <u>SMZ3656</u> Mileage Out: _____ Mileage In: _____ Make & Model: <u>Hyundai Avante</u> Make & Model: <u>Honda Civic</u> Auto / Manual: _____ Auto / Manual: _____ OUT: Date: <u>19/12/24</u> OUT: Date: <u>27/12/24</u> OUT: TIME: <u>5pm</u> OUT: TIME: <u>4pm</u>	
ADDITIONAL DRIVER'S PARTICULARS Name: (as in I/C) _____ NRIC / Passport No.: _____ D/L No: _____ D/L Type: Local / International Address (Res): _____ Tel / HP: _____		RENTAL CHARGES Daily <u>8</u> @ \$ <u>120</u> <u>960</u> <u>00</u> Weekly @ \$ _____ Monthly @ \$ _____ Hours @ \$ _____ Others @ \$ _____ CDW @ \$ _____ PAI @ \$ _____ Delivery Service _____ SUB-TOTAL \$ <u>960</u> <u>00</u>	
Refundable Deposit: _____ Cash/Nets/Cheque/Visa/MC Card No: _____ (A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES		OUT IN  EXTENSION _____ Collection Service _____ Misc. _____ ESTIMATED TOTAL RENTAL \$ _____	
ACCESSORIES CHECK ___ Ashtray ___ Cig Lighter ___ S / Tyre ___ STD Tools ___ Jack ___ Hub Caps ___ Radio / Cass ___ CD / Cartridges ___ S / RIM		Hirer is responsible for the first \$ _____ excess for collision/damage to first party. (i.e.) Auto Star Automotive Pte Ltd Vehicle (including windscreen) and also first \$ _____ excess for collision/damage to third party's vehicle for each and every accident/damage. Hirer's Signature: _____ Addition Driver's Signature: _____	

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY AUTO STAR AUTOMOTIVE PTE LTD.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:
 - shall report all accidents involving the said vehicle to the owner immediately;
 - shall take immediate steps to complete and sign Form MARI (Motor Accident Report Form) and do all others acts required in compliance with the "NON-INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the owner);
 - shall report to the police within 24 hours from the occurrence, the following types of accidents:
 - injury case
 - non-injury case involving a Government vehicle, or damage to Government property.
 - non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
 - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE. The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	
<u>27/12/24</u>	<u>4pm</u>					<u>[Signature]</u> <u>X</u>

HIRER:

TERMS & CONDITIONS

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

Windscreen Excess: S\$ 100.00
Own Damage Excess (Section 1): S\$ 2,000.00
Third Party Excess (Section 2): S\$ 2,000.00
Young and Inexperienced Driver: Additional S\$ 3,000.00
(Below 26 yrs old and driving experience of 2 yrs and below)

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on _____ (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provided for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossess.

Dated:

Signature of the Hirer

Name:

Auto Star Automotive Pte Ltd (the Owner)



Name:

Designation:



WARRANT TO ACT

In the matter of an accident involving motor vehicles SMZ 365G & SHB2135B
along PIE towards Changi on 18/12/2024

I/We, Abdul Murzani Bin Ramdzan (NRIC) S XXXX658J
of _____

am/are the registered owner of vehicle no. SMZ365G at the material time of accident.

I/We hereby authorize Elite Auto Restoration Pte Ltd to proceed with the repairs to the damages caused to my/our vehicle in the above accident in accordance with the recommendations and advice of the licensed motor adjuster appointed by the insurers or by us on my/our behalf.

I/We further authorize you to appoint solicitors to demand, claim and if necessary, to use my/our name to commence legal proceedings for the above purpose.

I/We further agreed to fully co-operate and to undertake without hesitation and reservation all assistance that you or my/our solicitors may require from me/us for the purpose of making the claim, including attending all meetings and court hearings in connection with my/our claim.

I/We hereby declare that I/we will always remain and be liable to you for the cost of repairs to my/our said vehicle and other incidental expenses. In the event that my/our claims are unsuccessful or partially successful or are dismissed due to any wilful misrepresentation or withholding of material facts as well as failure to execute the discharge vouchers on request, I/we hereby undertake to reimburse you the full repair costs or any portion of the same that cannot be recovered including loss of use, surveyor fees, legal fee and disbursements if necessary.

I/We irrevocably authorise Elite Auto Restoration Pte Ltd of the repairers to sign all discharge voucher/ indemnity forms and all necessary documents in connection with and arising out of the above claim.

SV X
Owner Signature / Company Stamp / Date



LETTER OF AUTHORIZATION

Accident involving my vehicle SMZ 365G & SHB2135B on 18/12/2024 at
along PIE towards Changi

I/We, Abdul Murzani Bin Ramdzan, owner of vehicle no. SMZ365G hereby
authorize Elite Auto Restoration Pte Ltd to proceed with the repair for my vehicle
SMZ365G which was damaged in the above accident.

I/We further authorize Elite Auto Restoration Pte Ltd to claim against the driver and/or the
owner of the other vehicle(s) involved in the said accident for the repair cost and the loss of
use/rental, and etc of my vehicle on my behalf and for the own benefit.

You are further authorized to appoint your solicitor and give instruction in my name for the
purpose of seeking recovery of the said cost of repairs and the loss of use/rental, and etc.

I further authorize you and/or your representative(s) to sign all and any documents including but not
limited to Release Forms and Discharge Vouchers, so as to effect settlement of the repair costs, loss
of use/rental and etc, as well as legal fee and all disbursements related thereof.

I hereby undertake to co-operate with you and render you all the assistance (including the
re-inspection of my vehicle and being a witness at trial) that may be necessary for you to recover
the cost of repairs and the loss of use of my vehicle against any party.

Bv X
Owner Signature / Company Stamp / Date

Name : Abdul Murzani Bin Ramdzan
NRIC : SXXXX6585
HP Tel : 91886204
Address : BIK528C Pasir Ris St51
#07-631
5513528