

## Hueh Yin (LKK Auto)

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**From:** Ong Zi Hui <zihui\_ong@sg.msig-asia.com>  
**Sent:** Monday, December 9, 2024 2:01 PM  
**To:** assignments; admin-d  
**Subject:** Survey Request - Manual Assign

<Confidential>

**OUR REF: SLQ 5383E / MSIG VEH: GBJ 7831X (GBL)**

### **Manual Assigned**

Dear LKK,

Refer to the email below, please arrange to survey the vehicle.

We'll assign via Merimen once we receive the assignment from Motor Team.

Please contact us ASAP if you cannot attend.

>>>Kindly provide us a copy of the GIA report once you receive it from the workshop so that we proceed to register the claim.

Thank you.

**Ong Zi Hui**  
Senior Admin Officer, Claims Services  
D: +65 6012 1318 | [zihui\\_ong@sg.msig-asia.com](mailto:zihui_ong@sg.msig-asia.com)  
**Please note my direct line has changed.**



**MSIG Insurance (Singapore) Pte Ltd** 4 Shenton Way, #21-01 SGX Centre 2, Singapore 068807 | T: +65 6827 7888 | Co. Reg. No. 200412212G | [msig.com.sg](https://msig.com.sg)

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**From:** Motor Survey  
**Sent:** Monday, 9 December 2024 1:24 PM  
**To:** Sarah <sarah@islandlaw.com.sg>  
**Cc:** mscarautopl@gmail.com  
**Subject:** RE: OUR REF: SLQ 5383E / MSIG VEH: GBJ 7831X (GBL)

Hi Sarah,

We refer to your email dated 09/12/2024.

We will proceed to assign **LKK Auto Consultants Pte Ltd** via Merimen at our end and update you upon confirmation.

Please do not contact them directly to prevent confusion. Any arrangement or appointment of surveyor must come from MSIG.

Please be informed that our surveyor will also be conducting a post repair inspection within the stipulated timeline under the protocol.

>>> Please provide us with your client's SAS report or draft copy together with the full NRIC so that we can register this claim.

Thank you.

**Ong Zi Hui**  
Senior Admin Officer, Claims Services  
D: +65 6012 1318 | [zihui\\_ong@sg.msia-asia.com](mailto:zihui_ong@sg.msia-asia.com)  
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**From:** Sarah <[sarah@islandlaw.com.sg](mailto:sarah@islandlaw.com.sg)>  
**Sent:** Monday, 9 December 2024 12:22 PM  
**To:** Sarah <[sarah@islandlaw.com.sg](mailto:sarah@islandlaw.com.sg)>; Motor Survey <[motorsurvey@sg.msia-asia.com](mailto:motorsurvey@sg.msia-asia.com)>  
**Cc:** [mscarautopl@gmail.com](mailto:mscarautopl@gmail.com)  
**Subject:** RE: OUR REF: SLQ 5383E / MSIG VEH: GBJ 7831X

**EXTERNAL EMAIL: Be careful when you click any links or open any attachment(s).**

**Accident involving SLQ 5383E & GBJ 7831X on 09/12/2024 at 0615 hours along Clementi Ave 6**

(NOTICE TO INSURER TO CONDUCT PRE-REPAIR INSPECTION WITHIN 2 WORKING DAYS PURSUANT TO PARAGRAPH 6.2 OF PRE-ACTION PROTOCOL FOR NIMA CASES)

We act for Raymund Magimairaj Francis, who has appointed the undermentioned workshop to repair his vehicle **SLQ 5383E**.

**We can agree to LKK as the mutually agreed SJE.**

Please be informed that the said vehicle can be inspected at:

Name: MS Car Auto Pte Ltd  
Address: 8 Kaki Bukit Avenue 4 #01-07 Singapore 415875  
Contact Person: June / Desmond  
Contact Number: 6385 1838

Please note that if you fail to conduct the pre-repair inspection within the next 2 working days excluding any intervening Saturday, Sunday or Public Holiday, the said workshop will commence repairs thereafter without further reference to you.

*Best Regards,*

*Sarah Liu*  
*Legal Secretary*

**ISLAND LAW PRACTICE LLC**  
101 Upper Cross Street  
#04-04 People's Park Centre

Singapore 058357  
Tel : (65) 6221 3211  
Fax : (65) 6225 3210  
Email : [sarah@islandlaw.com.sg](mailto:sarah@islandlaw.com.sg)  
Web : [www.islandlaw.com.sg](http://www.islandlaw.com.sg)



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