

## Hsiao Tong (LKKAUTO)

**From:** Jason Tea Chee Kiat <JasonTea@msfirstcapital.com.sg>  
**Sent:** Friday, 7 March 2025 7:24 PM  
**To:** Hsiao Tong (LKKAUTO)  
**Cc:** Admin A  
**Subject:** Mandate Given || OUR REF: D24010501MFCT/CTPL // LKK REF: CD/FCI24120019/Upa3(N)

Dear Hsiao Tong,

Mandate given as follows:

Description		Mandate Given		Remarks
		From	To	
Costs of Repairs		\$5,722.50	\$5,772.50	
Loss of Rental (10 days X \$ 150)		\$840.00	\$1,050.00	7 days to X \$120 to \$150
<b>TOTAL</b>		<b>\$6,562.50</b>	<b>\$6,822.50</b>	

4days for repair + 2PRS + 1SUNDAY = 7DAYS.

Please proceed

Best Regards

Jason Tea

Motor Claims Dept

### MS First Capital Insurance Ltd

16 Raffles Quay #42-01 Hong Leong Building | Singapore 048581

D: 6359 1822 | Tel: 6359 1800 | F: 6223 0541 | Reg. No. 195000106C

Website <http://www.msfirstcapital.com.sg>

A Member of **MS&AD** INSURANCE GROUP

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**From:** Hsiao Tong (LKKAUTO) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Sent:** Friday, 31 January 2025 3:53 pm

To: Jason Tea Chee Kiat <[JasonTea@msfirstcapital.com.sg](mailto:JasonTea@msfirstcapital.com.sg)>

Cc: Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

Subject: [SEEK MANDATE] // OUR REF: D24010501MFCT/CTPL // LKK REF: CD/FCI24120019/Upa3(N)

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Your ref: **D24010501MFCT/CTPL**

Our ref : CD/FCI24120019/Upa3(N)

Dear Sirs/Mdm,

**ACCIDENT INVOLVING SHD7237Y(MS FCIL) AND SMJ5532S(TP) ON 28/11/2024**

We refer to the above matter.

It is a head-to-rear collision. We are of the view that liability is not in our driver's favour.

We seek your approval to offer repairer "**PROGRESSIVE CAR CARE PTE LTD**" at **\$6,772.50(all-in).**

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (with GST)	\$ 13,949.28	\$ 5,722.50 (\$5,250.00+ 9%GST)
2. Loss of RENTAL (10days x \$150.00)	\$ 1,500.00	\$ 1,050.00 (7days x \$150.00)
<b>Total</b>	\$ 15,449.28	<b><u>\$ 6,772.50</u></b>

Surveyor recommended 4days for repair + 2PRS + 1SUNDAY = 7DAYS.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 31/01/2025 is only for mandate purpose.

**Kindly let us have your approval / instruction.**

**Wishing You a Prosperous & Joyful Chinese New Year 2025!**

**Best Regards,**

**Hsiao Tong, Chew** | Team Lead

Third Party Direct Settlement

**LKK Auto Consultants Pte Ltd**

Phone: 6742 3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com)

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>

**Sent:** Friday, 31 January 2025 3:11 pm

**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: [SEEK MANDATE] // OUR REF: D24010501MFCT/CTPL // LKK REF: CD/FCI24120019/Upa3(N)

Dear Hsiao Tong,

Please note that OIC for this matter is Jason Tea.

Dear Jason,

Fyna pls.

*Best Regards,*

*Karen Tan*

Motor Claims Dept.

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**From:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Sent:** Friday, January 31, 2025 8:54 AM  
**To:** Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** [SEEK MANDATE] // OUR REF: D24010501MFCT/CTPL // LKK REF: CD/FCI24120019/Upa3(N)

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

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**Kindly let us have your approval / instruction.**

Wishing You a Prosperous & Joyful Chinese New Year 2025!

**Best Regards,**

**Hsiao Tong, Chew** | Team Lead

Third Party Direct Settlement

**LKK Auto Consultants Pte Ltd**

Phone: 6742 3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com)

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Hsiao Tong (LKKAuto)

**Sent:** Friday, 24 January 2025 9:02 am

**To:** Karen Tan

**Cc:** Admin A

**Subject:** RE: NEW ASSIGNMENT // OUR REF: D24010501MFCT/CTPL // LKK REF: CD/FCI24120019/Upa3(N)

Dear Sirs/ Mdm,

We refer to the above matter.

Enclosed for your perusal is: -

- Estimated cost of repair
- Preliminary advice
- Photographs of TP vehicle in its damaged condition

Thank you.

Wishing You a Prosperous & Joyful Chinese New Year 2025!

Best Regards,

Hsiao Tong, Chew | Team Lead  
Third Party Direct Settlement  
LKK Auto Consultants Pte Ltd  
Phone: 6742 3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com)  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)  
-----Original Message-----  
From: Hueh Yin (LKK Auto)  
Sent: Tuesday, 3 December 2024 9:26 AM  
To: Swee Keong Teo ; Admin A ; assignments  
Cc: Jason Tea Chee Kiat ; Joanne Tan Jo Ann  
Subject: RE: NEW ASSIGNMENT OUR REF: D24010501MFCT/CTPL

Dear Swee Keong,

Thank you for the assignment.

Cheers to a Wonderful Christmas and a Happy New Year 2025 !

Best Regards,  
Hueh Yin | Admin  
LKK Auto Consultants Pte Ltd  
Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

-----Original Message-----  
From: Swee Keong Teo  
Sent: Monday, December 2, 2024 5:51 PM  
To: assignments  
Cc: Jason Tea Chee Kiat ; Joanne Tan Jo Ann ; [claims@procarcare.com.sg](mailto:claims@procarcare.com.sg); [claims@procarcare.com.sg](mailto:claims@procarcare.com.sg)  
Subject: NEW ASSIGNMENT OUR REF: D24010501MFCT/CTPL

Dear Sir,

Please find attached documents for survey assignment.

Insured Vehicle No : SHD7237Y  
TP Vehicle No : SMJ5532S  
Claim No : D24010501MFCT/CTPL/TPD-2/TJ  
Workshop Name : PROGRESSIVE CAR CARE PTE LTD  
Our Surveyor : LKK AUTO CONSULTANTS PTE LTD  
Instructions : Direct Settlement (Subject to quantum to be agreed)

Created By : TEOSWEE  
Verified By : KARENT

Approved By : KARENT

This is a computer generated mail. Do not reply to this mail.