

# GALAXY AUTO CARE PTE LTD

Email: [claims8488galaxy@gmail.com](mailto:claims8488galaxy@gmail.com)

Date : 09 Jan 2025

Your Ref: To Be Advised

Our Ref: G2411-005-WSC4572

## INDIA INTERNATIONAL INSURANCE

64 Cecil St  
#04, #05 IOB Building  
Singapore 049711

### Attn: Motor Claims Department

Dear Sir/Madam,

### CLAIMANT: LEE CHONG HEAN (FIN G7663121U)

**PROPERTY DAMAGES CLAIMS AS A RESULT OF A ROAD TRAFFIC ACCIDENT INVOLVING MOTOR VEHICLES NO. WSC4572, SLR8036H, SMT7754C AND SNE7464G ALONG PAN-ISLAND EXPRESSWAY ON 23.11.2024.**

1. We act for **LEE CHONG HEAN (FIN G7663121U)**, the owner of vehicle No. **WSC4572** involved in the abovementioned road accident, in his claim for damages of the consequential property losses and expenses incurred as a result of the said accident.
2. We are instructed that the accident was caused solely or contributed by your / your authorized driver's / your insured's authorized driver's negligent driving, use and/or management of motor vehicle No. **SLR8036H**.
3. Copies of the following supporting documents are enclosed herewith for your perusal: -

a.	Invoice Cost of Repair
b.	Invoice Rental Agreement / Loss of Use
c.	Invoice LTA Search
d.	Invoice Auto Pass

4. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows.

i.	Cost of Repair	S\$ 4,500.00
ii.	Pre-Inspection Days – 2 Days	S\$ 300.00
iii.	Rental Agreement / Loss of Use – 10 Days	S\$ 1,500.00
iv.	LTA Search	S\$ 27.25
v.	Auto Pass	S\$ 647.20
vi.	Total	S\$ 6,974.45

In compliance with the protocol, we have engaged your panel of surveyor for the damages claim to the said amount. Do refer to attachment and we hope to have an amicable settlement reply soon.

5. You may acknowledge receipt of this letter by email to: [claims8488galaxy@gmail.com](mailto:claims8488galaxy@gmail.com)

Yours faithfully

**GALAXY AUTO CARE PTE LTD**

# LETTER OF AUTHORISATION

To: GALAXY AUTO CARE PRIVATE LIMITED

RE: ACCIDENT INVOLVING VEHICLE NOS. WSC4572 & SLR8036H

ALONG Pan-Island Expressway ON  
23/11/2024.

I/We Lee Chong Hean NRIC / Passport No.: G7663121U

the owner of vehicle no WSC4572 hereby authorise you to commence repair to the said vehicle forthwith. In consideration of you repairing my/our vehicle at my / our request:

1. I/We hereby irrevocably authorise you to demand, claim, settle (in any manner you deem fit), receive whatever amount settled/payable by the insurance and/or third party or to commence legal proceedings, if necessary, in my/our name for the cost of repair and loss of use, etc and to appoint any solicitor to act for me/us in respect of the claim and all or any amount claimed, received and/or settled shall belong absolutely to you. I/We agree to assign the whole proceeds of my/our third-party claim to you and my/our solicitors (to be appointed by you on my/our behalf) shall accept this as my/our irrevocable authorisation to pay the amount compensated directly to you after deduction of their costs on a solicitor and client basis. I/We undertake to co-operate fully with you and my/our solicitors to see the claim to a successful conclusion.
2. If the third-party claim is unsuccessful or in your discretion inappropriate for any reason, I/we hereby instruct and authorise you to claim directly from my/our insurance company on my/our behalf for all monies due to you. I undertake to pay you for the excess applicable under my policy and to reimburse you all costs, fees and expenses incurred by you in pursuing the claim on my/our behalf.

3. If the own insurers' claim is not applicable and/or the third-party claim fails and/or either of the aforesaid is inadequate, I/we undertake to pay you for your expenses, costs and fees immediately.
4. I undertake to pay you the cost of repair of my vehicle and all costs, fees and expenses incurred by you in pursuing the claim on my/our behalf, in the event the contents of my accident report is untrue or inaccurate or not believed by the court.

I/We also irrevocably authorise you to sign all discharge vouchers/indemnity forms and all necessary papers in connection with the above claim in my/our absence. I/We irrevocable authorise you to appoint such a firm of solicitors on my/our behalf as you shall deem fit for the purpose of the third-party/own insurer's claim.

I/We undertake to inform you and/or the solicitors appointed by you on my behalf in the event the third-party's insurance company communicate with me/us directly, orally or in writing and I/we further undertake not to accept any monies or offer of settlement from the third-party's insurers without first communicating with you and obtaining your consent.

Upon settlement of the third-party claim and in case the settlement monies is sent to me/us by the third party's insurers, I/we undertake to pay you and my/our solicitor the cost of repair settled and related expenses, costs and disbursement incurred.

My/Our insurer is/are Liberty General Insurance Berhad

Policy No. uw-pw-8009 Expiry Date: -

Date: - Excess: -

X [Signature]

Owner's Signature/Co's Stamp (if applicable)



[Signature]

Witness Signature/Name

Date: 26/11/2024

## EXPRESS SETTLEMENT

### DISCHARGE VOUCHER III-Direct Settlement (PODS)

India Ref: **MFL2024D0013982**

Claimant Ref: **WSC4572**

We/I, **GALAXY AUTO CARE PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd **LKK Auto Consultants Pte Ltd** (name of Surveyor) with respect to the amount claimed for S\$ **3,900.00** (~~(repair cost)~~ <sup>(GLOBAL SUM)</sup> ~~CC~~ <sup>(loss of use/rental)</sup> ~~CC~~ <sup>(search fee)</sup> vehicle no. **WSC4572** that was damaged pursuant to the accident which occurred on **23/11/2024** (date) at **PIE** (location) involving vehicle no. **SLR8036H** (insured vehicle). This is pursuant to the inspection conducted on **26/11/2024** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **LEE CHONG HEAN** ("the third party claimant") of vehicle no. **WSC4572** to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to **WSC4572** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ **3,900.00** to **GALAXY AUTO CARE PTE LTD**.

Dated this **08** day of **April 2025**

**CLAIMANT:**

Signature:

  
Signed by "the workshop" (with chop)

Name:

**Galaxy Auto Care Pte Ltd**

NRIC:

**201704618C**

Address:

**13 KAKI BUKIT ROAD 4,  
#01-23 BARTLEY BIZ CENTRE  
SINGAPORE 417807**

Nationality:

Occupation:

**WITNESS:**

Signature:

  
Signed by appointed Surveyor

Name:

**LKK Auto Consultants Pte Ltd**

NRIC:

**199607198R**

Address:

**51 Ubi Avenue 1**

**#02-25 Paya Ubi Ind. Park S(408933)**

Nationality:

Occupation:

**Signed without prejudice for  
any claim for personal injury**

# GALAXY AUTO CARE PTE LTD

Company Reg No. : 201704618C

13 Kaki Bukit Road 4  
#01-23 Bartley Biz Centre  
Singapore 417807

## INVOICE For Insurance Claim



### Customer

Name: India International Insurance Pte Ltd  
Car Details: Toyota Avanza ( WSC4572)  
Contact:

Date:  
Invoice #:  
Valid Until:

08-Jan-25  
GAC000087

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Supply and install:- Full & Final Repair Cost	1	\$ 4,500.00	\$ 4,500.00
		Subtotal	\$ 4,500.00

### TERMS AND CONDITIONS

1. The above is an estimate on cost of repair, for reference purposes
2. Final cost may vary and is subjected to changes
3. Final cost shall be finalized and billed in an invoice

If you have any questions about this price estimate,  
please contact William Ang at 9010 8488.

**I HANK YOU FOR YOUR BUSINESS!**



> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 25 Nov 2024 / 13:58:04

Receipt Date/Time : 25 Nov 2024 / 13:58:04

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-241125-002534

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SLR8036H As at 23 Nov 2024/11:00:00 Insurance Co: INDIA INT'L INS PTE LTD				
1	Insurance Enquiry - SLR8036H Enquiry Fee 20241125135709170267	25.00	2.25	27.25
<b>Sub-Total</b>		25.00	2.25	27.25
<b>Total Before Rounding</b>		25.00	2.25	27.25
<b>Rounding Difference</b>				0.00
<b>Total Amount Payable</b>				27.25
Paid By				
20241125135728156		Direct Debit: eNETS Debit (Internet Banking)		27.25
Total				27.25
Cash Change				0.00
Tendered Amount				27.25
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

NETS

NETSU00201020\* SSU4.0  
LTA TOLL1-WLDS CP

111826496000 82649601  
012533 REF:0224572  
NETS PURCHASE SAV  
DBS BANK

18 DEC, 2024 12:37:48  
012533 593868 00

TOTAL : \$647.20

APPROVED  
NETS

NETS

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LTA TOLL1-WLDS CP

111826496000 82649601  
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18 DEC, 2024 12:37:48  
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TOTAL : \$647.20

APPROVED  
NETS

LAND TRANSPORT AUTHORITY  
HOOGLANDS  
PAYMENT RECEIPT  
WSC4572 CAR  
18 Dec 2024, 12:38 PM

Counter No: 1  
Receipt No :DFW0222LFR524121800040  
Duration of current trip:  
Sat 23 Nov 2024,09:05AM  
To Wed 18 Dec 2024,12:36PM

VEP Expiry Penalty	S\$ 10.00
Toll charges	S\$ 0.80
Road Charge	S\$ 6.40
VEP fee	S\$ 630.00

Total paid S\$ 647.20

Payment Details  
EFTPOS-NETSATM S\$ 647.20

Remaining Card Balance  
1111737130329510 (FP) S\$ 18.54

Year : 2024  
Remaining Free VEP Days :0 Days

The no. of free VEP days allocated per  
calendar year is tied to the vehicle.  
For more details, please seek  
assistance at our VEP/Toll LTA office.



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HOOGLANDS  
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Remaining Card Balance  
737130329510 (FP) S\$ 18.54

Year : 2024  
Remaining Free VEP Days :0 Days

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Claim Audit

AUDIT TRAIL					
No.	On	Audit	Remarks	By	
1	26 Nov 2024 16:45	Clim Dtl Modified	Claimant's Name: -> -.	[A] HOW MEI KWAN	
2	26 Nov 2024 16:45	Clim Veh Model Changed	(204808) HONDA VEZEL 1.5 (A).	[A] HOW MEI KWAN	
3	26 Nov 2024 16:45	Clim Created	Reg No: WSC4572. Acct Date: 2024/11/23. Claim Type: TP. Insurer: India International Insurance Pte Ltd (HQ). Workshop: GALAXY AUTO CARE PTE LTD (HQ)	[A] HOW MEI KWAN	
4	26 Nov 2024 16:45	Adj Co Assigned	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN	
5	26 Nov 2024 16:45	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/12/05	[A] HOW MEI KWAN	
6	26 Nov 2024 16:45	Adj Mandate Set	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN	
7	26 Nov 2024 16:45	Label Added	(30653):Direct Settlement.	[A] HOW MEI KWAN	
8	26 Nov 2024 16:45	Adj Adjuster Assigned	[None] -> MARCUS CHUA	[A] HOW MEI KWAN	
9	27 Nov 2024 10:36	Clim Dtl Modified	Insured Name: -> LION CITY RENTALS PTE. LTD.. Insured ID: -> 201504621K.	[A] HOW MEI KWAN	
10	27 Nov 2024 13:53	Clim Dtl Modified	Claimant's Name: - -> LEE CHONG HEAN. Claimant's ID: -> 860402387149.	[A] HOW MEI KWAN	
11	27 Nov 2024 13:53	Clim Veh Model Changed	(204808) -> (201662) TOYOTA AVANZA 1.5 (A).	[A] HOW MEI KWAN	
12	28 Nov 2024 17:23	Adj Mandate Request	Cur.Req:0.00:Chain Collision involving foreign vehicle. Pls share a copy of insured video footage for review. Thanks.	[A] CHEW HSIAO TONG	
13	28 Nov 2024 20:18	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/12/05. Mandate Remarks: uploaded 2nd vehicle video	[I] Gabriel Wee	
14	28 Nov 2024 20:18	Adj Mandate Set	Maintained:uploaded 2nd vehicle video	[I] Gabriel Wee	
15	29 Nov 2024 14:29	Video Downloaded	Downloaded Video - Accident (SMT7754C)	[A] CHEW HSIAO TONG	
16	20 Dec 2024 16:14	Video Downloaded	Downloaded Video - Accident (SMT7754C)	[A] CHEW HSIAO TONG	
17	06 Mar 2025 16:47	Adj Rpt Initiated		[A] JOANNE LEE KHANG MIN	
18	06 Mar 2025 16:47	Clim Dtl Modified	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN	
19	06 Mar 2025 16:47	Clim Dtl Modified	JPJ Reg. Date: -> 2008/01/01.	[A] JOANNE LEE KHANG MIN	
20	06 Mar 2025 16:47	Clim Details Notified		[A] JOANNE LEE KHANG MIN	
21	07 Mar 2025 08:13	Adj Mandate Request	Cur.Req:3979.25:Liability: 80% *Quantum: \$ 3,979.25(all-in). Pls refer to adjuster report for details. *For your approval please.	[A] CHEW HSIAO TONG	
22	07 Mar 2025 08:34	Adj Mandate Set	Approved:3979.25.	[I] Gabriel Wee	
23	07 Mar 2025 08:34	Video Downloaded	Downloaded Video - Accident (SMT7754C)	[I] Gabriel Wee	
24	27 Mar 2025 09:35	Claim Offer Type Changed	Offer Type: Cost of Repairs->Contract Repair	[A] CHEW HSIAO TONG	

Date From

Date To

Audit TypeNone

Go

ACTIVITY

No record

Merimen Billing for this case - Transaction History								
Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
3280035	27 Nov 2024 09:29:23	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	India International Insurance Pte Ltd (HQ)	WSC4572	SLR8036H	12.00
3280383	27 Nov 2024 13:54:29	Video Upload	Motor	India International Insurance Pte Ltd (HQ)	India International Insurance Pte Ltd (HQ)	WSC4572	HOW MEI KWAN	xx.xx
3281496	28 Nov 2024 20:19:09	Video Upload	Motor	India International	India International	WSC4572	Gabriel Wee	xx.xx



				Insurance Pte Ltd (HQ)	Insurance Pte Ltd (HQ)			
3345157	06 Mar 2025 16:47:10	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	WSC4572	SLR8036H	12.00