



Scope Of Work
Home Team Agency

SCOPE OF WORK

1 To provide labour, materials, transportation, tools and parts and others deemed necessary to carry out the following repairs:

CONTRACTOR :	Indeco Engineers Pte Ltd	VEH TYPE :	UNIT :	PHQ/Logs Branch	Reference No.
VEH NO :	QX1069T	SALOON CAR	REPAIR TYPE:	ACCIDENT NP168	MHA/SPS/2024/06-0004
VEH MAKE/MODEL	TOYOTA CAMRY		Mileage:	126,825	

S/N	PARTS DESCRIPTION	PART COST (\$)	QTY	Mark Up Rate	Parts Cost Per Unit After Mark Up (\$)	Total Parts Cost Per Unit After Mark Up (\$)
1	Scope Of Repairs					
2	Additional Services					
2.1	BRAKE & WHEEL ALIGNMENT REPORT FEE	63.00	1	20%	75.60	75.60
Remarks: SUBJECT TO PARTS AVAILABILITY					Parts Total:	\$ 75.60

S/N	LABOUR DESCRIPTION	Man-Hour Rate (\$)	Man-Hour Qty	Total Man-Hour Cost (\$)
1	Scope Of Repairs			
1.1	TO REPAIR AND RESPRAY FRONT BUMPER	61.80	6	370.80
2	Additional Services			
2.1	CARS, STATION WAGONS, VANS (MINI BUS, PICK-UPS, JEEPS ETC) SOR 9 COLLECTION @ \$46.12. To be charge under monthly SOR	46.12	0	0.00
2.2	TO & FRO FOR BRAKE TEST & WHEEL ALIGNMENT REPORT (MAN HOUR)	61.80	1.5	92.70
Labour Total:				\$ 463.50
GRAND TOTAL :				\$ 539.10
Contractor shall complete the entire repair within 14 working days upon quotation approved date.				

Verification of Scope of Work					
Contractor QC		Vetted By:		Approved By:	
Name:	HO YONG JUN	Name:		Name:	
Date:	QCI	Date:		Date:	
Sign:	25 JUN 2024	Sign:		Sign:	
Verification of Completed Repairs					
Contractor QC		Home Team QC / Fleet Manager / Appointed Surveyor		Home Team Contract / Fleet Manager	
Name:		Name:		Name:	
Date:		Date:		Date:	
Sign:		Sign:		Sign:	
All completed repairs must be verified by Home Team Contract Manager / Fleet Manager before payment can be made					