

## CHENG HOE MOTOR PTE LTD

Blk 1019, Yishun Industrial Park A, #01-374/382, Singapore 768761

Tel : 67556142 Fax : 67557719

Email: chmotor@singnet.com.sg

03 MAY 2025

Your Ref :

THE MOTOR CLAIMS DEPT  
AIG ASIA PACIFIC INSURANCE PTE LTD  
Singapore

**WITHOUT PREJUDICE**

Dear Sir / Madam

**T/ACCIDENT INVOLVING M/V SKU5008E & GBK4168S ON 20/11/2024  
ALONG BARTLEY RD.**

We are authorized by the owner of SKU5008E for his/her/their above claims.

As you are the insurer of GBK4168S, we therefore wish to seek your compensation.  
Quantum of the claims as follow:-

COST OF REPAIR	: S\$	6540.00	(As recommended by your appointed surveyor)
LOSS OF USE	: S\$	0.00	
HIRE OF VEHICLE (6 x \$90/day + gst)	: S\$	588.60	
SURVEY FEE	: S\$	0.00	
LTA SEARCH	: S\$	2.18	
GIA SEARCH	: S\$	0.00	
OTHERS	: S\$	0.00	
	<b>S\$</b>	<b>7130.78</b>	

Copies of all the relevant documents are enclosed.

Please advise settlement within ten (10) days.

Thank you.

Yours faithfully,



**LETTER OF AUTHORISATION**  
**(FOR PROPERTY DAMAGE CLAIM ONLY)**

Re: Motor Insurance Claim SKU5008E  
in respect of the traffic accident on 20/11/2024  
at/along BARTLEY ROAD

I/We, SYED MARICAR SALEEM  
NRIC S2672389B of BLK 108A, CANBERRA WALK #08-09, S(751108)


owner of motor vehicle SKU5008E, insured by INCOME INSURANCE LIMITED  
under policy no. 5145975654

hereby authorise **M/s CHENG HOE MOTOR PTE LTD** on Blk 1019 Yishun Industrial Park A #01-374 Singapore 768761, to act as my/our representative in my/our claim against the owner /driver of motor vehicle GBK4168S in respect of the above-mentioned accident.

I/We further authorise that any payment due to me/us from the aforesaid claim is to be directed to my/our abovenamed representative.

And I/We hereby indemnify my/our abovenamed representative against any claim and/or damage which may arise from any action taken on my/our behalf.

I/We affirm all the above by my/our signature below.

Signed :   
Date : 20/11/24

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **CHENG HOE MOTOR PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$6,540.00** (Repair Cost), **S\$588.60** (Loss of Use/Rental), **S\$2.18** (Disbursement) for vehicle no. **SKU5008E** that was damaged pursuant to the accident which occurred on **20/11/2024** (date) at/along **BARTLEY ROAD** (location) involving vehicle no/s **GBK4168S**. This is pursuant to the inspection conducted on **26/11/2024** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **SYED MARICAR SALEEM** (the third party claimant") of vehicle no. **SKU5008E** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SKU5008E** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this \_\_\_\_\_ (day) of **24 OCT 2025** (month) **20** (year)



Signed by appointed surveyor



Signed by "the workshop" (with chop)

This Discharge Voucher applies strictly for Claimant's claim for property damages only does not constitute a full discharge for any other claims or further claims whatsoever present or future that may manifest arising directly or indirectly from this accident.

This settlement terms herein is without an admission of liability on the part of the claimant and the settlement terms should not be used as evidence in any related suits or claims arising from this accident.

# Cheng Hoe Motor Pte Ltd

Blk 1019, Yishun Industrial Park A #01-374/382, Singapore 768761

TEL: 67556142 (YIS) FAX: 67557719 (YIS)

Email: chmotor@singnet.com.sg

GST:201001158E RCB NO:201001158E

PAGE:1

M/S : AIG ASIA PACIFIC INSURANCE PTE LTD

78 SHENTON WAY

#07-16 AIG BUILDING

SINGAPORE 079120

ATTN: THE MOTOR CLAIMS DEPT

## TAX INVOICE

NO :ST2580311

DATE :03/05/2025

JOB NO :JC1609978

WS REF :TP AIG

VEH REG :SKU5008E

MAKE/MODEL :VOLKSWAGEN  
TOURAN 1.6

Description	Quantity	Unit Price	Amount
		<u>S\$</u>	<u>S\$</u>
1 SUPPLY ALL NECESSARY PARTS, PERFORM NECESSARY PANEL BEATING AND RESPRAY PAINTING (As recommended by your appointed surveyor)	1 PC	6,000.00	6,000.00

TOTAL QTY: 1 PC	TOTAL	S\$ 6,000.00
	ADD GST @ 9%	540.00
	GRAND TOTAL	S\$ 6,540.00

For Cheng Hoe Motor Pte Ltd

E. & O. E.

AUTHORISED SIGNATURE



PERFECT DRIVING SERVICE

38 WOODLANDS IND PARK E1

#05-05 SINGAPORE 757700

Tel : 64595278

GST Reg No : 53068927L

TAX INVOICE NO. 240198

Bill To SYED MARICAR SALEEM Date 03/12/2024

S/NO.	DESCRIPTIONS	UNIT	RATE	AMOUNTS
1	SDF43Y	6	\$90.00	\$ 540.00
	FROM 27/11/2024 TO 03/12/2024			
			NETT	\$ 540.00
			GST	\$ 48.60
			TOTAL	\$ 588.60

E & O.E.

PERFECT DRIVING SERVICE





(ROC/GST NO. 53068927L)

OPERATING HOURS :  
MONDAY TO SATURDAY  
(9AM TO 6PM)

Hirer's Name <b>Syed Maricar Saleem</b>		Date of Birth <b>28/12/1966</b>		Passport/ Nric No. <b>S26723890</b>		Nationality	
Address <b>BIK 108A Canberra Walk #08-09</b>		Occupation		Driving License No. <b>-n-</b>		Date Obtained/Expiry <b>30/01/1995</b>	
		Postal Code <b>751108</b>		Contact No.		Mobile Phone No. <b>93837329</b>	
Joint Hirer's/Guarantor's Name		Date of Birth		Passport/ Nric No.		Nationality	
Address		Occupation		Driving License No.		Date Obtained/Expiry	
		Postal Code		Contact No.		Mobile Phone No.	
VEHICLE NO.		<b>SDF43Y (14:1125580696)</b>		MODEL		<b>Toyota Vios</b>	
FROM				RETURN		*Estimated Date.For actual return see CHECK IN.	
CHECK OUT	Date	<b>27/11/2024</b>	Time	<b>1440</b>	Mileage KM	E ¼ ½ ¾ F	
	Date	<b>03/12/24</b>	Time	<b>1442</b>		Mileage KM	Remarks
CHECK IN							

- 1) This vehicle is restricted to SINGAPORE use only.
- 2) Only Persons above 26 years of age with more than 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- 3) The hirer shall be liable to pay the first S\$2000 insurance policy excess for damage to vehicle plus loss of earnings while damaged vehicle is under repairs.
- 4) Third party Liability is the first \$2000.00 in any accident involving Third Party Claims
- 5) Hirer is responsible for all parking fines & traffic summon
- 6) Vehicle should be returned at the same time as collection except on Saturday where return time is before 12pm
- 7) Hourly extension is charged at 1/5 of the daily rate.
- 8) As preventive maintenance, please check water & engine oil daily.
- 9) For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge S\$100 will be imposed for smoky or dirty vehicle.
- 10) Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings
- 11) The vehicle is NOT covered by a motor insurance policy covering personal accident Insurance for the hirer, his passengers or authorised driver
- 12) No replacement of vehicle in any accident

[illegible]

1/We declare that all information given on this form is true and accurate.

Hirer's Signature

**Joint Hirer's/ Guarantor's Signature**

INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

GBK4168S

Date of Accident

20/11/2024 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... **AIG Asia Pacific Insurance Pte....**

Period of Insurance ..... **08/07/2024 - 07/07/2025**

Requested By ..... **PHUA LIAN HUA (CHENG HOE ...**

Requested Date ..... **21/11/2024 11:42**

**Payment details**

Request Amount: **S\$2**

GST Amount: **S\$0.18**

Total Amount Due (GST Inclusive): **S\$2.18**

**General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**

**Yan (LKK Auto)**

---

**From:** Yan (LKK Auto)  
**Sent:** Thursday, February 6, 2025 4:39 PM  
**To:** renjie.chan@yahoo.com.sg  
**Cc:** Hsiao Tong (LKKAuto)  
**Subject:** CLAIM NOTIFICATION - ACCIDENT INVOLVING GBK4168S(AIG) AND SKU5008E AT/ALONG BARTLEY ROAD ON 20/11/2024

Our Ref: CD/AIG24110438/Kua3

06 FEB 2025

**TAN LEE SENG CO**

DRIVER : LOW MENG HAN

Dear Sir/Madam,

**ACCIDENT INVOLVING GBK4168S(AIG) AND SKU5008E AT/ALONG BARTLEY ROAD ON 20/11/2024**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte. Ltd. to deal with the third-party claim against your policy.

We have received a claim from **SKU5008E** against your insurance policy.

Both parties involved have given conflict of version. Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

If you have evidence/information to proof that we should not settle the third-party claim, kindly let us have them in writing within the next 10 days i.e. by 20/02/2025, after we shall proceed with negotiation with Third Party claimant on the without prejudice basis and any settlement should not bind any claims whatsoever by you/your driver against the other party's insurer arising from this particular accident.

Please note that your No-Claim Discount (NCD) (if any) will be affected upon next renewal due to this Third-Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Thank you.

Best Regards,

**Yan**

**LKK Auto Consultants Pte Ltd**

Email: [yan@lkkauto.com](mailto:yan@lkkauto.com) | DID: 6841-6051 | fax: 6256-4315  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



## Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	21 Nov 2024 14:38	<b>Clm Dtl Modified</b>	Claimant's Name: -> SYED MARICAR SALEEM. Claimant's ID: -> SXXXX389B.	[A] HOW MEI KWAN
2	21 Nov 2024 14:38	<b>Clm Veh Model Changed</b>	(205227) VOLKSWAGEN TOURAN 1.6 TDI (A).	[A] HOW MEI KWAN
3	21 Nov 2024 14:38	<b>Clm Created</b>	Reg No: SKU5008E. Acct Date: 2024/11/20. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). TP Insurer: Income Insurance Limited (HQ). Workshop: Chen g Hoe Motor Pte Ltd (Yishun)	[A] HOW MEI KWAN
4	21 Nov 2024 14:38	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	21 Nov 2024 14:38	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2024/12/02	[A] HOW MEI KWAN
6	21 Nov 2024 14:38	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	21 Nov 2024 14:38	<b>Clm Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[A] Merimen Administrator
8	21 Nov 2024 14:38	<b>Label Added</b>	(20224):Field Survey.	[A] Merimen Administrator
9	21 Nov 2024 14:38	<b>Label Added</b>	(19):Fastlane.	[A] HOW MEI KWAN
10	21 Nov 2024 14:38	<b>Adj Adjuster Assigned</b>	[None] -> KENNETH KONG	[A] HOW MEI KWAN
11	22 Nov 2024 09:18	<b>Clm Registration Modified</b>	Acct Time:11:00:00->12:00:00.	[I] AIG OneClaim Integration User
12	11 Dec 2024 09:24	<b>Clm Registration Modified</b>	Acct Time:12:00:00->00:00:00.	[I] AIG OneClaim Integration User
13	23 Apr 2025 16:24	<b>Adj Rpt Initiated</b>		[A] JOANNE LEE KHANG MIN
14	23 Apr 2025 16:24	<b>Clm Dtl Modified</b>	Insured Address 1: -> -. Insured Address 2: -> -. Insured PostCode: -> -. Insured City: -> 1553. Driver Name: -> -.	[A] JOANNE LEE KHANG MIN
15	23 Apr 2025 16:24	<b>Clm Dtl Modified</b>	JPJ Reg. Date: -> 2015/07/31.	[A] JOANNE LEE KHANG MIN
16	23 Apr 2025 16:24	<b>Clm Details Notified</b>		[A] JOANNE LEE KHANG MIN
17	05 May 2025 16:34	<b>Adj Mandate Request</b>	Cur.Req:7130.78:Liability: 100% *Quantum: \$ 7,130.78(all-in). Pls refer to adjuster report for details. *For your approval please.	[A] NA MENG YAN
18	05 Aug 2025 14:26	<b>Video Downloaded</b>	Downloaded Video - Accident (TP)	[I] Sim, Priscilla-LK
19	05 Aug 2025 14:27	<b>Video Downloaded</b>	Downloaded Video - Accident (TP)	[I] Sim, Priscilla-LK
20	05 Aug 2025 14:28	<b>Video Downloaded</b>	Downloaded Video - Accident (TP)	[I] Sim, Priscilla-LK
21	05 Aug 2025 14:29	<b>Video Downloaded</b>	Downloaded Video - Accident (TP)	[I] Sim, Priscilla-LK
22	05 Aug 2025 14:30	<b>Video Downloaded</b>	Downloaded Video - Accident (TP)	[I] Sim, Priscilla-LK
23	05 Aug 2025 19:10	<b>Video Downloaded</b>	Downloaded Video - Accident (TP)	[A] NA MENG YAN

AUDIT TRAIL				
No.	On	Audit	Remarks	By
24	14 Aug 2025 09:05	Video Downloaded	Downloaded Video - Accident (TP)	[I] Rajendran, Lalitha
25	14 Aug 2025 09:54	Video Downloaded	Downloaded Video - Accident (TP)	[I] Nadaraja, Deeban
26	14 Aug 2025 10:40	Video Downloaded	Downloaded Video - Accident (TP)	[I] Rajendran, Lalitha
27	09 Oct 2025 15:10	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2024/12/02	[I] Sim, Priscilla-LK
28	09 Oct 2025 15:10	Adj Mandate Set	Approved:7130.78.	[I] Sim, Priscilla-LK

Date From



Date To



Audit Type

ACTIVITY
No record

Merimen Billing for this case - Transaction History								
Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
3276903	21 Nov 2024 14:42:00	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SKU5008E	GBK4168S	12.00
3377176	23 Apr 2025 16:24:43	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SKU5008E	GBK4168S	12.00
3450421	05 Aug 2025 13:27:28	Video Upload	Motor	AIG Asia Pacific Insurance Pte. Ltd.	AIG Asia Pacific Insurance Pte. Ltd. (SG)	SKU5008E	NA MENG YAN	xx.xx