

Hsiao Tong (LKKAUTO)

From: Lim Yan Shi Jenn <jenn.lim@cyclecarriage.com.sg>
Sent: Tuesday, April 8, 2025 3:23 PM
To: Hsiao Tong (LKKAUTO)
Cc: Coco Lu Ting; Loi Ai Ting
Subject: FCI / TP Claim / CIT / Our ref: SLN4224D Your ref: SHA8733R DOA: 29.09.2024
Attachments: 08042025151813-0001.pdf

Dear Sir,

Attached our repair invoice, Car Rental Invoice, and letter of authorization for your perusal.

Our client's claim is as stated below:

COR	\$ 11,859.20	
LOR	\$ 1,438.80	\$130.80 x 11D
	\$ 13,298.00	

Kindly offer for settlement

Thank you.

Best Regards,
Jenn Lim (Ms)



Exceptional Journeys

Cycle & Carriage Singapore • 209 Pandan Gardens, Singapore 609339
TEL: 6568 4693 F: +65 6565 1240 • www.cyclecarriage.com.sg

 A member of the Jardine Cycle & Carriage Group

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Exceptional Journeys

To:

Cycle & Carriage France Pte. Limited ("**Cycle & Carriage**")
209 Pandan Gardens,
Singapore 609339

Attention: [Motor Claims Department]

LETTER OF AUTHORIZATION TO ACT

Dear Sirs,

1. I/We, the undersigned, am the registered owner of vehicle no. SLN4224D (*vehicle no.*) (the "**Vehicle**").
2. As a result of a motor incident occurring on 29/09/2024 (*date and time of accident*) on/along BLK 254, ADMIRALTY DR. S750354 between the Vehicle and SHA8733R (*3rd party vehicle(s) number, if any*) (the "**Accident**"), the Vehicle was damaged and has been sent in for repairs to be conducted at Cycle & Carriage's workshop.
3. I/We hereby authorize Cycle & Carriage to act for and on my/our behalf in respect of the following:
 - (a) to submit, make, settle and/or resolve any claims (the "**Claims**") which I/we may have against third party insurers and/or any other parties ("**Third Parties**") arising out of the Accident, in any manner as it deems fit;
 - (b) to receive payment from any Third Parties as settlement for the Claims (including accepting cheques made out in favour of Cycle & Carriage); and
 - (c) to generally do or cause to be done all acts or things (including signing any forms or documents or giving instructions to any Third Parties) which it deems necessary or expedient for the foregoing purposes.
4. In addition to the above, I/We hereby further authorize Cycle & Carriage, for and on our behalf, to **execute and sign any discharge vouchers, indemnity forms and/or any other forms or documents** in relation to or arising from the Claims.

For the avoidance of doubt, all payments towards settlement of the Claims should be made in favour of Cycle & Carriage.



Exceptional Journeys

5. I/We further acknowledge and recognize that any settlement which Cycle & Carriage may make for and on my/our behalf in respect of any Claims may be on a without prejudice basis and without any admission of liability in so far as any other Third Parties are concerned.

Thank you.

Yours faithfully,

Name: YUE ZHENG

NRIC / Passport No. / Company Registration No.: 613D

DISCHARGE RECEIPT

CLAIM REFERENCE : D24008611MFCT
ACCIDENT DATE : 29/09/2024
ACCIDENT LOCATION : 354D ADMITALTY DR MSCP
INSURED : CITYCAB PTE LTD
INSURED DRIVER : YAP CHYE KHOON
INSURED VEHICLE : SHA8733R
INVOLVED PARTY : SLN4224D
SETTLEMENT SUM : \$12,513.20

**SIGNED WITHOUT PREJUDICE FOR
ANY PERSONAL INJURY CLAIM**

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,
2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT: YUE ZHENG

Signature and Date :

Yue Zheng

25/04/2025

WITNESS: Jenn Lim

Signature and Date :


Jenn Lim



25/04/2025

TAX INVOICE

Company Reg No. 200609327M
 GST Reg No. MR-8500111-X

Invoice Name & Address				Owner Name & Vehicle Info				
MS FIRST CAPITAL INSURANCE LIMITED				Cust No/Name	FCV02758/YUE ZHENG			
MOTOR CLAIMS DEPARTMENT				Reg No/Reg Date	SLN4224D / 03/05/2017			
6 RAFFLES QUAY				Date In/Mileage	10/01/2025/ 65517			
#21-00				Chassis/Package	VF73ABH2TGJ879640 /#CPP			
SINGAPORE 048580				Engine No	10JBHD3069277			
Contact No 65073848				Make/Model	CIT/GC4P 1.6 BLUEHDI EAT6 INTENSIVE ML			
				Colour/Trim	WPP BLANC BANQUISE / IXF YATAGO GREY			
Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No		
FFX00001	Credit	05/04/2025/ 12:36	TLL	260 / AiTing	10473	77000801		
Description of Goods / Services					Qty	Unit Price	Disc%	Amount
E PNT88000								1900.00
TO REPLACE FRT BUMPER, FRT LHS FENDER, HEADLAMP, REPAIR ACCIDENT AFFECTED AREA								
E PNT98000								1100.00
PAINT WORK ON FRT BUMPER, FRT LHS FENDER								
M SUNDRY								100.00
ANTI-RUST PROOFING								
M SUNDRY								100.00
APPLY BODY SEALANT ON AFFECTED AREA								
A 54900099								80.00
TO CHECK WIRING & CHASSIS ELECTRICAL SYSTEM								
A 10028901								480.00
TO CARRY OUT DIAGNOSTIC CHECK ON ELECTRONIC CONTROL SYSTEM								
M SUNDRY								50.00
SUNDRIES								
S SPECIALISTJOB								85.00
TO SUPPLY FRONT LICENSE PLATE WITH FRAME								
X	FRONT BUMPER				1.00	1739.00	0.00	1739.00
X	BUMPER BRACKET				1.00	457.00	0.00	457.00
X	BUMPER MOULDING				1.00	251.00	0.00	251.00
X	BUMPER MOULDING				1.00	380.00	0.00	380.00
X	GUARD GRILLE INFERIEUR				1.00	519.00	0.00	519.00
X	BRACKET SET				1.00	181.00	0.00	181.00
X	BRACKET SET LAT				1.00	181.00	0.00	181.00
X	ABSORBERS SET				1.00	137.00	0.00	137.00
X	BUMPER BRACKET				1.00	358.00	0.00	358.00
X	FRONT WING LH ASS				1.00	731.00	0.00	731.00
X	BMPR RUBBR BOOT				1.00	373.00	0.00	373.00
X	HEADLIGHT ASSY LH				1.00	1063.00	0.00	1063.00
X	BUMPR DEFLECTOR				1.00	535.00	0.00	535.00
X	RIVET 4,8X20				10.00	8.00	0.00	80.00
Z	TEXT							
	TP CLAIM CDG SHA8733R							

Payment should be made strictly by NETS, credit cards or PayNow (via QR code or UEN) only. Thank you.
 Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.



PANDAN GARDENS CUSTOMER SERVICE CENTRE

209 Pandan Gardens, Singapore 609339 Tel: (65) 64792792



CITROËN

TAX INVOICE

Company Reg No. 200609327M
GST Reg No. MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info	
MS FIRST CAPITAL INSURANCE LIMITED	Cust No/Name	FCV02758/YUE ZHENG
MOTOR CLAIMS DEPARTMENT	Reg No/Reg Date	SLN4224D / 03/05/2017
6 RAFFLES QUAY	Date In/Mileage	10/01/2025/ 65517
#21-00	Chassis/Package	VF73ABHZTGJ879640 /#CPP
SINGAPORE 048580	Engine No	10JBHD3069277
Contact No 65073848	Make/Model	CIT/GC4P 1.6 BLUEHDI EAT6 INTENSIVE ML
	Colour/Trim	WPP BLANC BANQUISE / IXF YATAGO GREY

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No
FFX00001	Credit	05/04/2025/ 12:36	TLL	260 / AiTing	10473	77000801

Description of Goods / Services	Qty	Unit Price	Disc%	Amount
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DOA : 29.09.24
SURVEYOR TAUFIKH 30.10.24
05 REPAIR DAYS

Guarantee Your Warranty, Maintain with Cycle & Carriage!

Parts	6,985.00		Nett	10,880.00
Labour	3,560.00	9% GST on	10880.00	979.20
Standard Menu	0.00			
Specialist Job	85.00		Total Payable	11,859.20
Diagnostics Job	0.00		Paid	0.00
Sundry/Others	250.00		Total Due	11,859.20
Total(w/o GST)	10,880.00			

**Payment should be made strictly by NETS, credit cards or PayNow (via QR code or UEN) only. Thank you.
Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.**



A subsidiary of BKW Automobile Pte Ltd

B K W RENT A CAR PTE LTD
UEN/GST No.: 200106276D
120 Lower Delta Road #02-15 Cendex Centre
Singapore 169208
Tel: +65 67387777 Fax: 6738 6666
Website: <https://bkw.sg>

TAX INVOICE

Invoiced To
CYCLE & CARRIAGE FRANCE PTE
LIMITED
HIRER : YUE ZHENG
353B ADMIRALTY DRIVE
#12-286
SINGAPORE 752353

Invoice Number P 15930
Invoice Date 23/01/2025
Due Date 23/01/2025
VHA Number P 15930
Vehicle Number SLF 4761 L

S/N	Description	No. of Days	Rate	Amount
1	RENTAL FROM 10 JANUARY 2025 TO 21 JANUARY 2025 YOUR REF: SLN 4224 D	11	120.00	1,320.00

Subtotal	1,320.00
GST @ 9%	118.80
Total (incl. GST)	1,438.80
Less: Payments	-
Amount Due	S\$1,438.80

Account Name: BKW RENT A CAR PTE LTD
Account No: 118-312-9991 Paynow UEN: 200106276D
Bank: UNITED OVERSEAS BANK LTD (UOB)
Branch: UOB Shaw Centre Branch
Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208
Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG

All cheques must be made payable to BKW RENT A CAR PTE LTD.
* Please indicate the invoice number and vehicle number in the reference.



This is a computer-generated document. No signature is required.

Date In	Time In	Mileage	Check By	Remarks
2/1/15	11:00 AM	785058	[Signature]	KTN 211 W/S 11.45

Direct Transfer	
Name Of Payee	Cycle & Carriage France Pte Ltd
Bank Account Number	01-0-209985-5
Name Of The Bank	Standard Chartered Bank (Singapore) Limited

PayNow - Individual Payee	
**NRIC Number Or Mobile number	

PayNow - Corporate Payee	
** UEN number Or UEN with suffix	200609327M

Hsiao Tong (LKKAUTO)

From: Emily Tan Su Min <EmilyTan@msfirstcapital.com.sg>
Sent: Wednesday, April 16, 2025 10:49 AM
To: Hsiao Tong (LKKAUTO)
Cc: Admin A
Subject: FW: [SEEK MANDATE] - D24008611MFCT Our REF: CC24090510 SHA8733R Accident on 29/09/24 || CCS REF: SLN4224D *** LKK REF: CD/FCI24100008/Tpa3
Attachments: LKK SURVEY REPORT & PHOTOS.pdf; SLN4224D LOD.pdf

Dear Hsiao Tong

Please proceed and offer as per below:

COR - \$11,859.20
LOR - \$545.00 - \$763.00 (\$109.00 X 5D-7D)
Total – \$12,404.20 TO \$12,622.20

Thank you

EMILY TAN

Motor Claims Dept.

MS First Capital Insurance Ltd
16 Raffles Quay
#42-01 Hong Leong Building
Singapore 048581

Website <http://www.msfirstcapital.com.sg>

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From: Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>

Sent: Tuesday, 8 April 2025 3:49 pm

To: Emily Tan Su Min <EmilyTan@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>

Subject: [SEEK MANDATE] - D24008611MFCT Our REF: CC24090510 SHA8733R Accident on 29/09/24 || CCS REF: SLN4224D *** LKK REF: CD/FCI24100008/Tpa3

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Your ref: **D24008611MFCT**

Our ref : CD/FCI24100008/Tpa3q2(N)

Dear Sirs/Mdm,

ACCIDENT INVOLVING SHA8733R(MS FCIL) AND SLN4224D(TP) ON 29/09/2024

We refer to the above matter.

We are of the view that liability is not in our driver's favour as he collided onto third party vehicle parked vehicle (in parking lot).

We seek your approval to offer repairer **"CYCLE & CARRIAGE FRANCE PTE LTD"** at **\$12,622.20(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (with GST)	\$ 14,808.74	\$11,859.20(\$10,880.00 + 9%GST)
2. Loss of Rental (11days x \$120.00)(with GST)	\$ 1,438.80	\$ 763.00(7days x \$100.00)(+9%GST)
Total	\$ 16,247.54	<u>\$12,622.20</u>

Surveyor recommended 5days for repair + 1Saturday + 1Sunday = 7days.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 24/03/2025 is only for mandate purpose.

Kindly let us have your approval / instruction.

Best Regards,

Hsiao Tong, Chew | Team Lead

Third Party Direct Settlement

LKK Auto Consultants Pte Ltd

Phone: 6742 3197 | Email: chewht@lkkauto.com

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>

Sent: Monday, November 18, 2024 11:02 PM

To: Emily Tan Su Min <EmilyTan@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Subject: RE: D24008611MFCT Our REF: CC24090510 SHA8733R Accident on 29/09/24 || CCS REF: SLN4224D *** LKK
REF: CD/FCI24100008/Tpa3

Dear Sir / Madam,

We refer to the above matter.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

- Photographs of TP vehicle in its damaged condition

Please note that our officer in charge is HT.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

Third Party Direct Settlement

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Rajes (LKK Auto) <rajes@lkkauto.com>

Sent: Tuesday, October 1, 2024 2:10 PM

To: Harminder Kaur <Harminder@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Cc: Emily Tan Su Min <EmilyTan@msfirstcapital.com.sg>

Subject: RE: D24008611MFCT Our REF: CC24090510 SHA8733R Accident on 29/09/24 || CCS REF: SLN4224D

Dear Harminder,

Thank you for the assignment.

Please be informed that vehicle not in the workshop, repairer will arrange.

Best Regards,

Rajes | Admin

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Harminder Kaur <Harminder@msfirstcapital.com.sg>

Sent: Tuesday, October 1, 2024 1:25 PM

To: assignments <assignments@lkkauto.com>

Cc: Emily Tan Su Min <EmilyTan@msfirstcapital.com.sg>; Lim Teng Keat <tengkeat.lim@cyclecarriage.com.sg>; coco.lu@cyclecarriage.com.sg; Vikneswaran Naidu Ayavoo <vikneswarannaidu.ayavoo@cyclecarriage.com.sg>; Kevin Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>

Subject: FW: D24008611MFCT Our REF: CC24090510 SHA8733R Accident on 29/09/24 || CCS REF: SLN4224D

Dear Sirs,

Enclosed documents for survey.

Thank You.

Best Regards,
Harminder Kaur
Motor Claims
MS First Capital Insurance Ltd
16 Raffles Quay
#42-01 Hong Leong Building
Singapore 048581

TEL : 6359 1800 | FAX : 6223 0541 |
Website <http://www.msfirstcapital.com.sg>
A Member of **MS&AD** Insurance Group

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From: Lim Teng Keat <tengkeat.lim@cyclecarriage.com.sg>
Sent: Tuesday, October 1, 2024 9:55 AM
To: Emily Tan Su Min <EmilyTan@msfirstcapital.com.sg>
Cc: Coco Lu Ting <coco.lu@cyclecarriage.com.sg>; Vikneswaran Naidu Ayavoo <vikneswarannaidu.ayavoo@cyclecarriage.com.sg>; Kevin Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>
Subject: RE: Our REF: CC24090510 SHA8733R Accident on 29/09/24 | | CCS REF: SLN4224D

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Dear Emily,

Please find attached documents for your perusal.

Thanks & Regards,

Lim Teng Keat
Customer Service Advisor
Claim Division Operation Body & Paint Centre
209 Pandan Gardens



Exceptional Journeys

Cycle & Carriage Singapore • 209 Pandan Gardens, Singapore 609339
Tel : +65 6568 4504 • DID: +65 6568 4531 • Mobile: +65 9181 9978 • www.cyclecarriage.com.sg

 A member of the Jardine Cycle & Carriage Group

From: Fleet Safety <fleetsafety@cdgtaxi.com.sg>

Sent: Tuesday, October 1, 2024 8:22 AM

To: ctpl@msfirstcapital.com.sg

Cc: Lim Teng Keat <tengkeat.lim@cyclecarriage.com.sg>; Coco Lu Ting <coco.lu@cyclecarriage.com.sg>; Vikneswaran Naidu Ayavoo <vikneswarannaidu.ayavoo@cyclecarriage.com.sg>; Kevin Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>

Subject: Our REF: CC24090510 SHA8733R Accident on 29/09/24 || CCS REF: SLN4224D

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Dear FCI Claims Team

Please assist with the email below.

Thank you.

Regards,

Carol Chen

Safety & Insurance (Fleet)

Hotline Contact No: 6550 8768

ComfortDelGro

#ComfortUnited, Together We Can Overcome

From: Lim Teng Keat <tengkeat.lim@cyclecarriage.com.sg>

Sent: Monday, September 30, 2024 6:47 PM

To: SBST Claims Control <claimscontrol@sbstransit.com.sg>

Cc: Coco Lu Ting <coco.lu@cyclecarriage.com.sg>; Vikneswaran Naidu Ayavoo <vikneswarannaidu.ayavoo@cyclecarriage.com.sg>; Kevin Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>

Subject: THIRD PARTY CLAIM - CDG REF: SHA8733R / CCS REF: SLN4224D

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Dear Comfort Delgo,

Please find attached documents for your perusal.

Kindly advise Liability Clearance and surveyor assignment.

Thanks & Regards,

Lim Teng Keat

Customer Service Advisor

Claim Division Operation Body & Paint Centre

209 Pandan Gardens



Cycle & Carriage Singapore • 209 Pandan Gardens, Singapore 609339

Tel : +65 6568 4504 • DID: +65 6568 4531 • Mobile: +65 9181 9978 • www.cyclecarriage.com.sg

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CityCab Pte Ltd Registration No. 199502839G

Comfort Transportation Pte Ltd [Registration No. 199303821R]

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