

YOUR REF : SHD2367M
OUR REF : JW/0424/185

2 May 2024

India International Insurance Pte Ltd

64 Cecil Street
#04-05 IOB Building
Singapore 049711

Attention: Motor Claims Department

WITHOUT PREJUDICE

Dear Sir,

We are instructed by **Woodlands Transport Service Pte Ltd** to notify you of a road traffic accident on **11/4/2024** around **15:50HRS** at **Changi Airport Terminal 3 Taxi Stand** involving our client's/customer's vehicle registration number **PD596L** and vehicle registration number **SHD2367M** driven by you at the material time. A copy of the Singapore accident statement /traffic police report filed is enclosed.

As a result of the accident, our client's /customer's vehicle has been damaged. Before our client/we proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you or your insurer would like to conduct a pre-repair survey of the vehicle. If we do not receive any reply from you within the stipulated timeline, our client/we shall proceed to repair the vehicle without further reference to you.

Please send your surveyor to our premises at No. 8 Gul Circle, Singapore 629564.

Please contact **Mr Mustapa at Tel: 9710 2076** for an appointment to view the vehicle.

For your immediate attention and action, please.

Thank you.

Yours faithfully,



Lim Xin Yi
Claims Department

Direct Line : (65) 6559 8973
Facsimile : (65) 6898 2394
Email : xinyi.lim@woodlandstransport.com.sg