

## AFFILIATE MEMBER 'AFF. INST. AEA'

### THE INSTITUTE OF AUTOMOTIVE ENGINEER ASSESSORS

THROUGH SINGAPORE CENTRE OF INSTITUTE OF AUTOMOTIVE ENGINEER ASSESSORS

### SINGAPORE INTAKE [2018]

#### ABOUT THE IAEA

The Institute of Automotive Engineer Assessors (IAEA), founded in 1932, seeks to assert the role of an automotive assessor through rigorous training and education. Having developed its own accreditation framework, IAEA encourages members to develop their role as automotive assessors through professional accreditation. To date, the IAEA represents over 1,400 Assessors and Surveyors globally, who are spread across insurance companies, surveyor firms and workshop repair personnel. In 2014, its affiliate branch in Singapore, the Singapore Centre of the Institute of Automotive Engineer Assessors (SCIAEA), was established as the only other training centre outside of UK and Ireland to run the IAEA Accreditation and Examination programme.

#### KEY FEATURES OF MEMBERSHIP

- **Professional Accreditation**

Members enter IAEA as **AFFILIATE MEMBER 'AFF.INST.AEA'** and have the opportunity to embark on IAEA's accreditation programme for automotive assessors. The syllabus focuses on fundamentals required of the automotive assessor. Learning outcomes include full vehicle physical assessments, compilation of safe methods of repair, expertly review pre-prepared assessments, and tools to stay ahead on vehicular trends. Upon successful completion of the accreditation exams, members attain the level of **ASSOCIATE MEMBER** and are able to use the post nominal of '**A.INST.AEA**'. For more information on the accreditation programme, please refer to the **SCIAEA** brochure on [Accreditation For Automotive Assessors](#).

- **Code of Conduct**

IAEA members are governed by a strict code of conduct that is backed up by a clear disciplinary proceedings framework under the jurisdiction of the IAEA Council. The code of conduct provides clear guidelines on the automotive assessor's integrity, professional repute, strictly fiduciary relationship with client, and absolute independence of assessments.

- **Continuing Professional Development (CPD)**

Continuing professional development is a core requirement for IAEA membership. IAEA members are required to fulfil minimally 20 hours yearly. Since 2006, aligned with its vision to upkeep best practices in the automotive assessor industry, SCIAEA has regularly conducted seminars and workshops to educate the industry in Singapore reaching out to professionals from insurance companies, surveyors firms, workshop repair personnel and government authorities. As IAEA's affiliate, SCIAEA will provide IAEA members the opportunity to tap unto SCIAEA to support their CPD development.

## ENTRY REQUIREMENTS

Applicants are required to meet prevailing entry requirements for IAEA's consideration for admission. To ensure relevance to the Singapore context, IAEA in consultation with SCIAEA has taken reference from regulatory levels set by the Inland Revenue Authority of Singapore (IRAS) in its previous issuance of motor appraisers' licenses and set them as follows:

- **Entry Requirements**

- At least 3 years of experience in the automotive assessor profession
- Minimum qualification of National Trade Certificate II (NTC) in Motor Vehicle Mechanics, or equivalent
- No previous conviction or criminal history
- Not an undischarged bankrupt or a person in respect of whom a bankruptcy proceeding is pending in Court

## MEMBER REGISTRATION

To register as an IAEA member, interested applicants may write to SCIAEA training secretary at [sciaea@lkkauto.com](mailto:sciaea@lkkauto.com) or call (+65) 6841-2096. The applicant will receive a copy of the IAEA membership application form and a list of supporting documents required. The application procedure is completed upon submission of the necessary information and payment of the membership application fee. Once the applicant is accepted as an Affiliate member, members will be able to embark on the accreditation programme.

- **IAEA Fees**

- Membership Application (one-time fee) **£35.00**
- Yearly Membership (annual fee) **£100.00**

*All information is correct at the time of printing.*

*SCIAEA reserves the right to postpone, cancel or make any changes to any programme, including its outline and materials, without prior notification, in the event of any unforeseen circumstances.*