

TONG JIN SHI JULIA

c/o Blk 7 Sin Ming Industrial Estate

#01-76

Singapore 575642

Date: 16-09-2024

MS FIRST CAPITAL INSURANCE LIMITED  
MOTOR CLAIMS DEPT.

16 RAFFLES QUAY

#42-01 HONG LEONG BUILDING

SINGAPORE 068581

Dear Sir / Madam

ACCIDENT INVOLVING MOTOR VEHICLES SNM 7965 K AND SHC 1871 K  
ALONG LORONG 26 GEYLANG ON 25 AUG 2024

I / We, the owner of Vehicle No. SNM 7965 K which was involved in the above accident.

My / Our vehicle sustained damages as a result of the above said accident and I / we are now claiming against you for the followings:-

- |        |                                |        |                  |
|--------|--------------------------------|--------|------------------|
| 1.     | Costs of repair                | -      | \$1853.00        |
| 2.     | Loss-of-Use/Rental fees        | 2 Days | \$260.00         |
| 3.     | Police / GIA report / LTA fees | -      |                  |
| 4.     | Surveyor report fees           | -      |                  |
| 5.     | Others                         | -      |                  |
| Total: |                                |        | <u>\$2113.00</u> |

Please advise whether you are now prepare to settle my claims as outlined above.

I / We hereby authorise my / our repairers, M/s **Alan's United Auto Pte. Ltd.** and/or their representatives to negotiate/compromise settlement of my / our above claim on my / our behalf. If there is a settlement I / we further authorise you to pay whatever settlement sum to my / our repairers being the outstanding repair bill and incidentals due to them.

Your kind attention and prompt settlement is much appreciated.

Yours faithfully,



TONG JIN SHI JULIA

## LETTER OF AUTHORITY

ACCIDENT INVOLVING SNM 7965K AND SHC 1871 K

ALONG LORONG 26 GEYLANG

ON 25 AUGUST 2024

BY THE LETTER OF AUTHORITY, I / We, TONG JIN SHI JULIA

NRIC NO. S9129002B The owner of Vehicle No. SNM 7965K

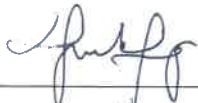
Hereby irrevocably appoint Messrs **Alan's United Auto Pte. Ltd.** at Block 7, Sin Ming Industrial Estate, Sector C, #01-76, Singapore 575642, and/or their representative to process the Third Party claim on my/our behalf and to do all and/or any of the followings:-

1. To submit, negotiate/compromise and to resolve settlements of my/our above mentioned claim.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favor of **Alan's United Auto Pte. Ltd.**
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever as they deem necessary for the purpose of settling my/our said claim.

I / We hereby declare that all the processing and documents done by virtue of this letter of authority on my/our behalf by my/our repairers or any person authorized by them shall be as good valid and effectual to all intends and purposes whatsoever as if the same had been done or executed by me/us in person.

I / We further confirm that the acceptance by Messrs **Alan's United Auto Pte. Ltd.** of the settlement amount constitute the full discharge of my/our claim(s) in respect of the above accident.

Signed on the 28 (day) 08 (month) 2024 (year)



Acknowledged by Owner

(company stamp if applicable)

# ALAN'S UNITED AUTO PTE. LTD.

Block 7, Sin Ming Industrial Estate, #01-76, Singapore 575642.

Tel: 6453 8686 (3 Lines) Fax: 6459 6550

Company Reg. No.: 201113667N

GST Reg. No.: 201113667N

Vehicle Insured : SHC1871K  
Accident Date : 25-Aug-2024

Our Ref : 024167 (FIRST) / CHAN

TONG JIN SHI JULIA  
464B CLEMENTI AVE 1  
#12-48  
Singapore 122464

No. : 16808

Date : 03-Sep-2024

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FINAL REPAIR COST FOR AUDI A3 SNM7965K  
=====

To supply spare parts

To putty and spray replaced parts

To remove door board for renew door  
mirror and door belt, door glass

	-----
	1,700.00
Add 9% GST :	153.00
	-----
Total :	S\$ 1,853.00
	=====

Singapore Dollars One Thousand Eight Hundred  
and Fifty Three Only

**CUSTOMER**

**TONG JIN SHI JULIA**  
**C/O ALAN'S UNITED AUTO PTE LTD**

BLK 7 SIN MING IND. ESTATE  
SECTOR C, #01-76  
SINGAPORE 575642.

MR. ALAN KHONG

INVOICE NO : **C24265**

DATE : 16.09.2024

TERM : CASH

**RENTAL FEES FOR :-**

S/N	VEHICLE NO.	VRA NO.	REFERENCE	NO. OF DAYS	UNIT PRICE (\$)	AMOUNT (\$)
1	SDJ 6138Y	9866	SNM 7965K	2	\$ 130.00	\$ 260.00
		**	***	*****	***	
TOTAL:						<u>\$ 260.00</u>

**PAYMENT MODE:**

BY CHEQUE: CHIN HUI CAR RENTAL  
BANK TRANSFER: OCBC 531-709517-001  
PAYNOW TO UEN: 53090791K

YOUR EARLY REMITTANCE IS MUCH APPRECIATED.

  
\_\_\_\_\_  
CHIN HUI CAR RENTAL

DATE IN	TIME IN	MILEAGE	CHECKED BY	  SIGNATURE OF HIRER / DRIVER
31/8/24	3.25pm	26833		